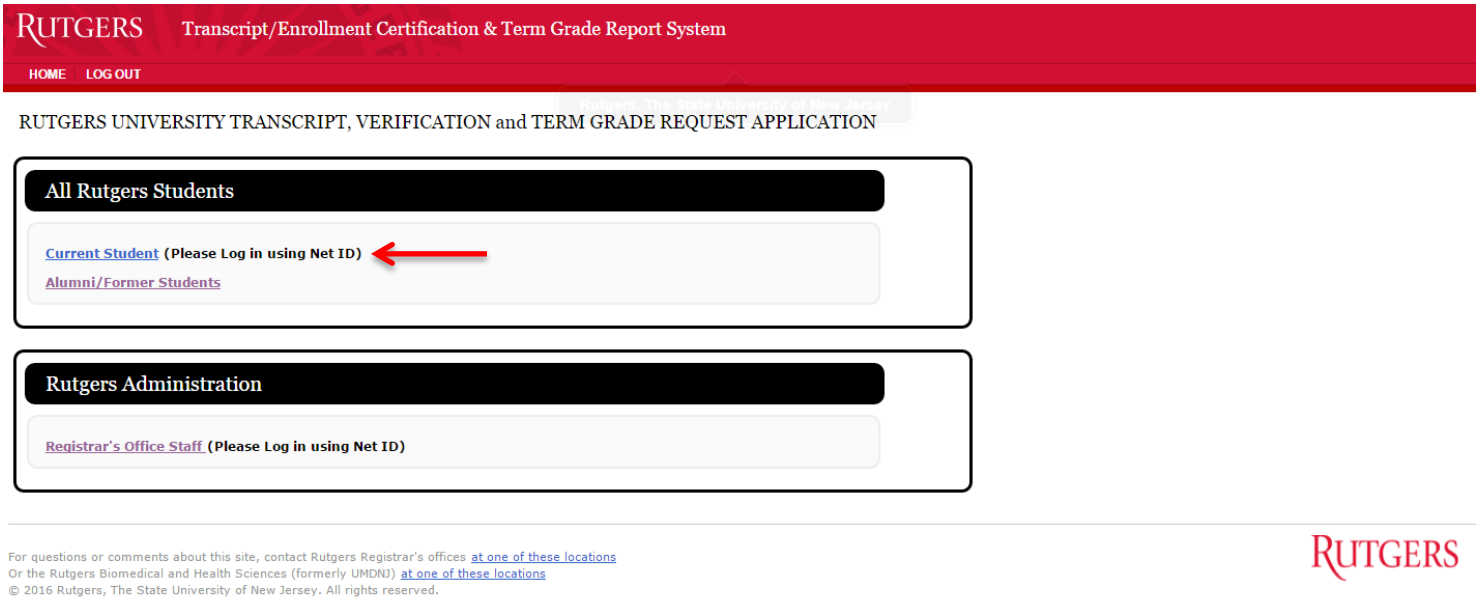
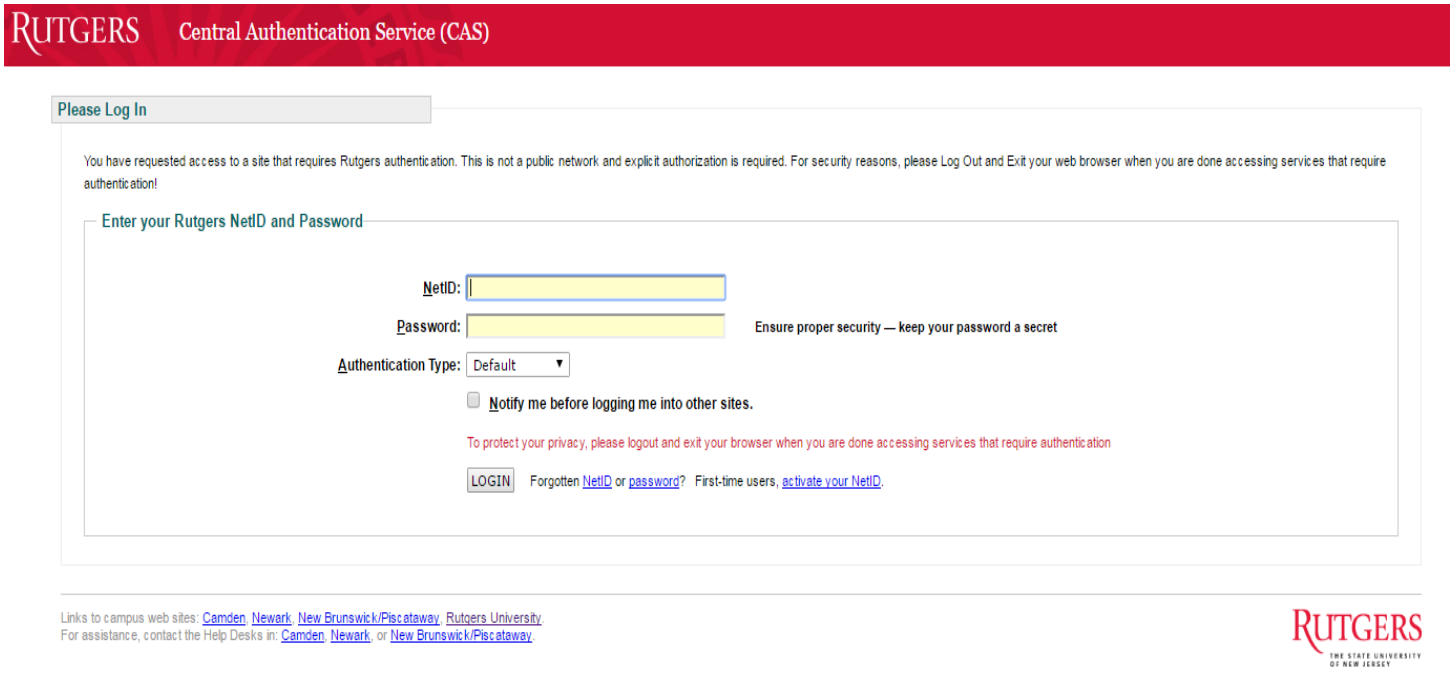
RBHS Current Students Transcript Request Process

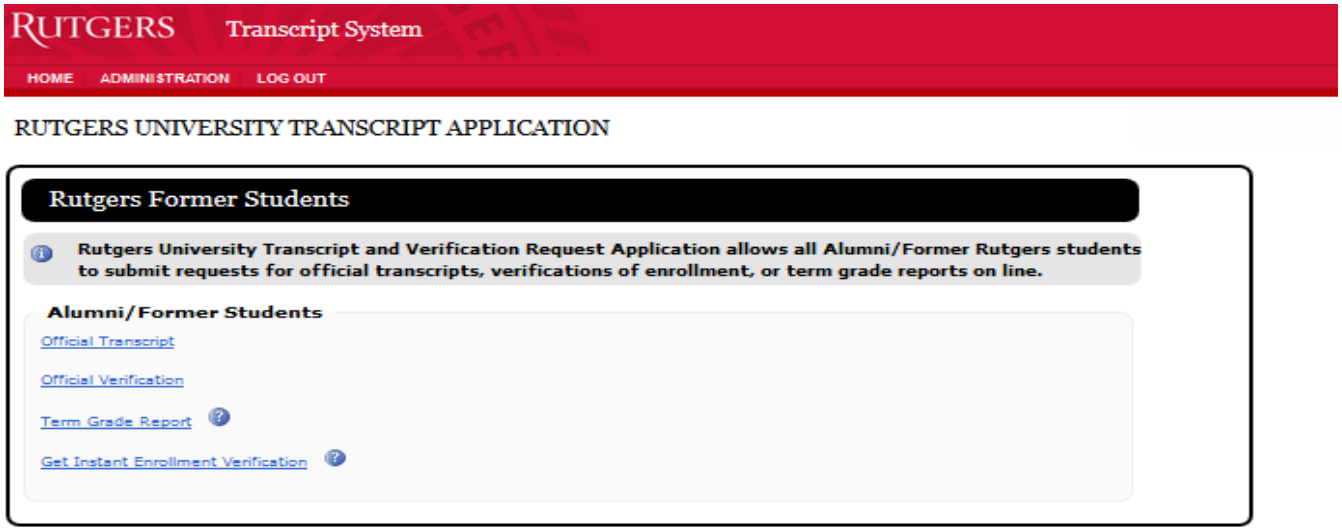
Step 1: Select Current Students



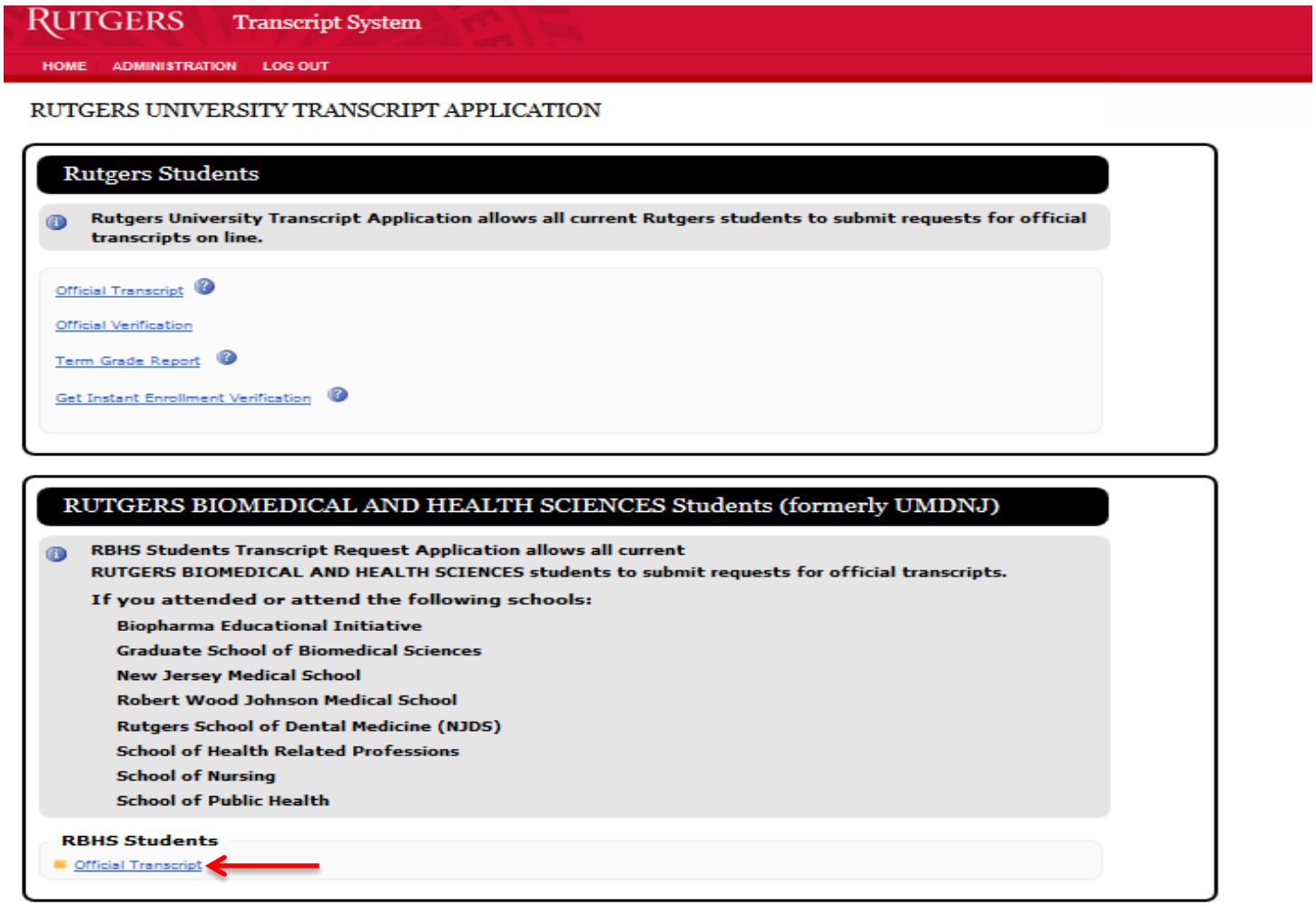
Step 2: Type in NetID and Password and select "LOGIN"



If the following only appears then please contact the registrar's office: registrar@sn.rutges.edu or 973-972-5531

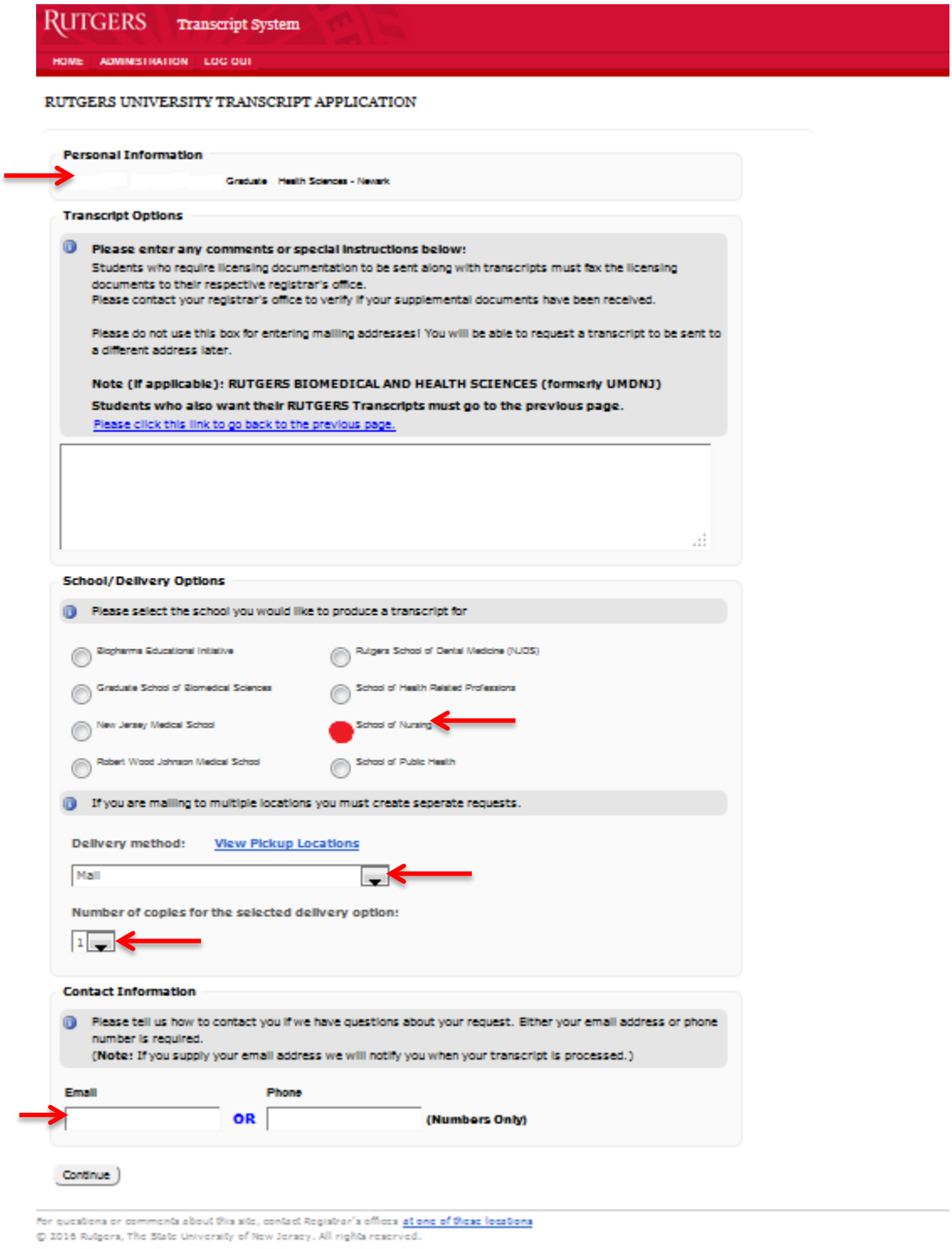


Step 3: Select "Official Transcript" in the RBHS Students section



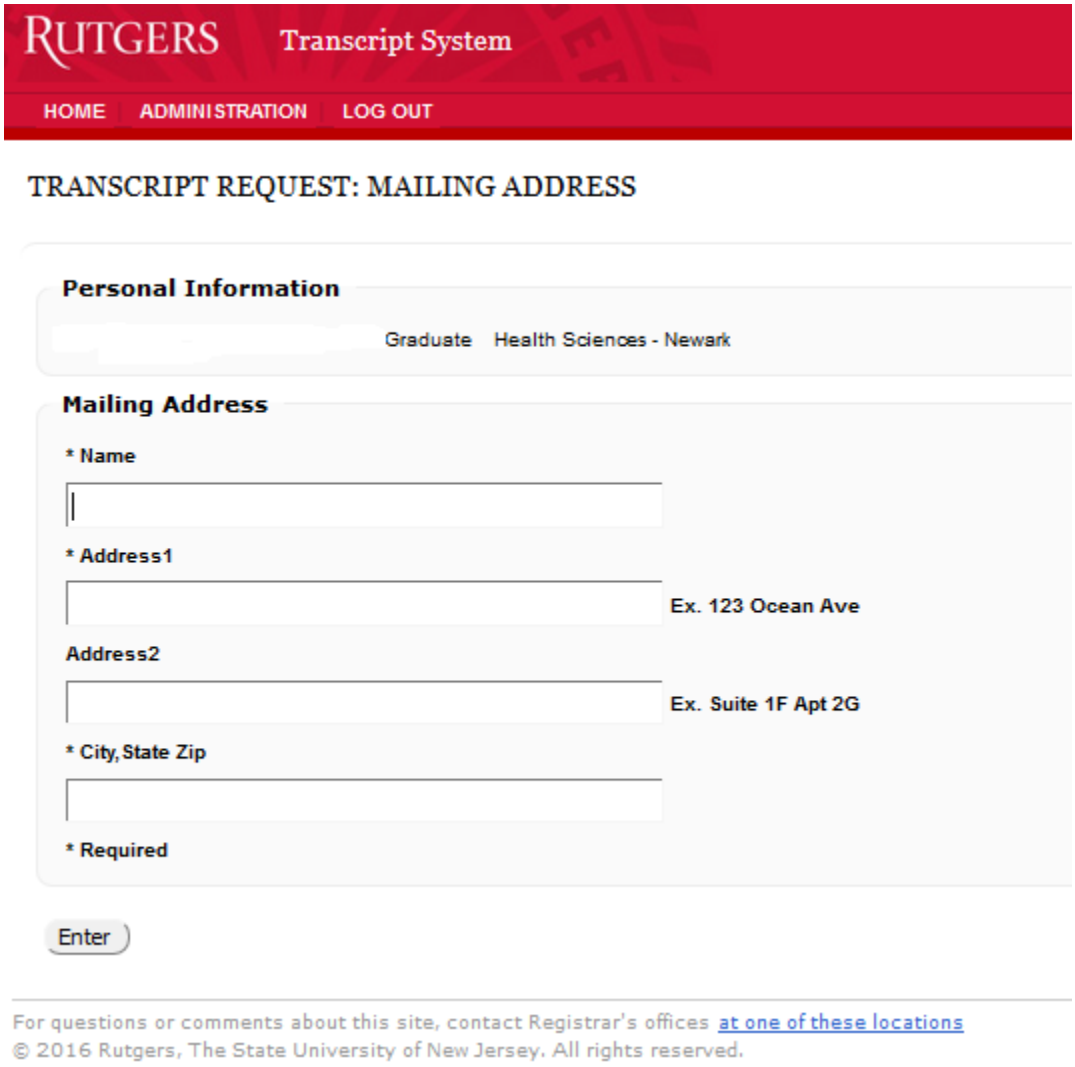
Step 4:

- Your name and School will appear in the Personal Information section
- Select the “School of Nursing”
- Select the “Delivery Method”: Mail or Pick Up
- Select the number of copies
- Provide your E-mail or Phone for communication/confirmation when your request is processed. E-mail is preferred

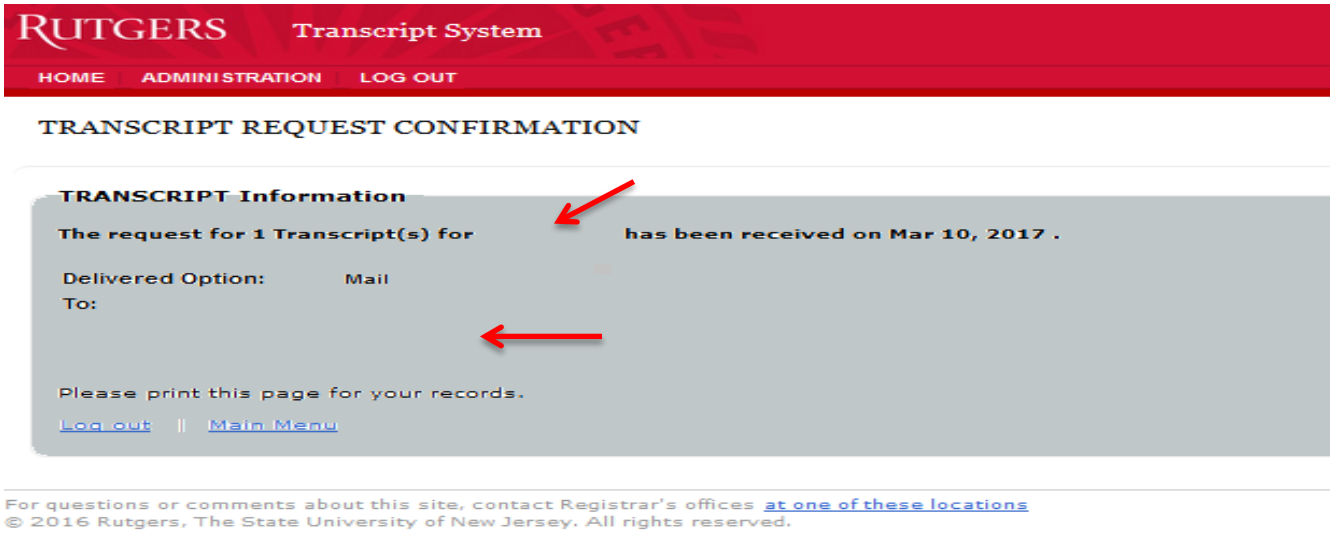


Step 5:

If you selected the mail option in the "Delivery Method" then the option below will appear. Fill in the mailing address

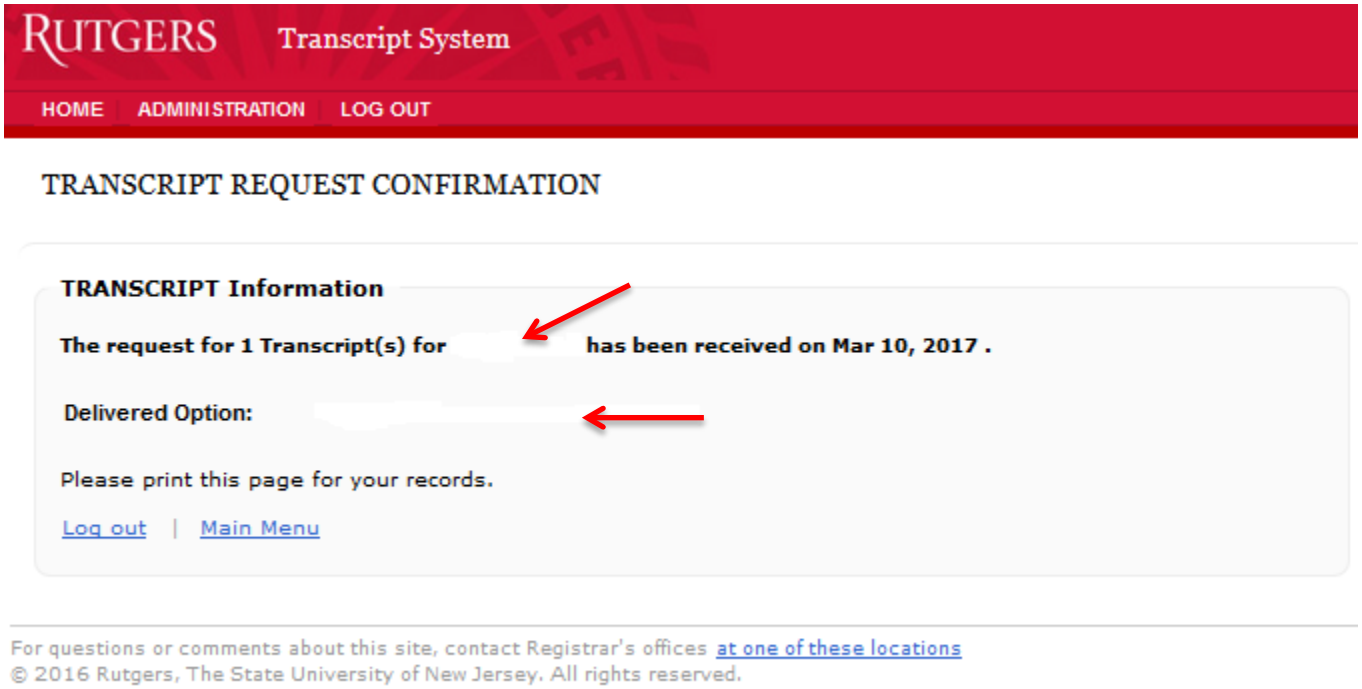


Step 6: The confirmation will be provided below with the mailing address



Step 7:

If you selected the Pick Up option in the "Delivery Method" then the option below will appear with your name and in the Delivered Option the School of Nurisng will be stated.

The transcript can be picked up at the Office of the Registrar during office hours (M-F 8:30A.M to 5P.M.) once you receive the e-mail with confirmation that the request was processed.

Office of the Registrar
School of Nursing
Rutgers, The State University of New Jersey
65 Bergen Street, SSB 618
Newark, NJ 07107