



**Entry to Baccalaureate Practice Division
Student Remediation Policy**

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Approval Authority: Baccalaureate Faculty of Rutgers School of Nursing	
Policy Owner: Senior Vice Dean for Administration and Student Affairs	
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1. Policy Statement

This policy clarifies the process and requirements for remediation for all students in the Rutgers School of Nursing.

2. Reasons for Policy

To ensure standardization and limitation of bias in all remediation procedures.

3. Who Should Review This Policy

All School of Nursing faculty, instructors, students, and staff.

4. Resources and Related Documents:

- Rutgers School of Nursing Undergraduate [Grades and Records Policy](#)
- Rutgers School of Nursing Graduate [Grades and Records Policy](#)

5. Definitions

- SSP = Student Success Plan
- OAS = Office of Academic Success

6. The Policy

Classroom Remediation: Faculty Role

Undergraduate nursing students must receive a grade of C+ or better in all nursing courses (see the Grades and Records Policy). To screen for and refer students at risk of failing, faculty should:

- After each assessment (exam, quiz), compile a list of students who scored below passing (74.5%).
- Provide an opportunity for unsuccessful students to review exams. Reviews may be done individually or in small groups at the discretion of the faculty.
- Complete the Office of Academic Success (OAS) [Faculty Referral Form](#) for any student who scores

below 74.5% on a course exam. **This will initiate the development of a Student Success Plan (SSP).** The SSP should be made available to students on the course Canvas shell and described in the course syllabus.

- Advise students who performed poorly on a course exam to schedule an appointment with ONE of the following within two weeks: peer tutor, alumni tutor, academic coach, or drop-in tutoring.
- Advise students to visit the OAS Canvas course and utilize at least one self-guided online resource.
- Follow-up with the student within three weeks to review the completed Student Success Plan (SSP).
- Evaluate and modify the SSP as needed.
- The SSP includes the following for each course for which the student was referred.
 - Dates/times of meetings with OAS tutors/coaches
 - Dates/times/details of study resources used
 - Study strategies to be used to prepare for course assessments – these may include (but will not be limited to) managing test anxiety, calendar-based study schedule, regular review of lecture content, use of Evolve study materials, and Evolve EAQ practice questions.
- SSPs should be submitted through Canvas or the clinical management platform.

Classroom Remediation: Student Role

Undergraduate nursing students are required to receive a grade of C+ or better in all nursing courses (see the Grades and Records Policy). Students performing below the minimum required passing standard in a course should follow the following steps:

- Schedule an exam review with course faculty.
- Initiate the development of a formal Student Success Plan (SSP) by responding to the notification of a referral to OAS. The student must complete the SSP within two weeks of referral.
 - Students must schedule an appointment with or attend one of the following: peer tutor, alumni tutor, academic coach, or drop-in tutoring.
 - Students must visit the OAS Canvas course and select at least one self-guided online resource.
 - Within three weeks, the student must schedule a follow-up meeting with course faculty to review the OAS resources utilized, evaluate the SSP, and modify the SSP in light of upcoming assessments.
- **Students are responsible for taking the lead on completing their SSP, completing remediation activities, and tracking all remediation activities (including use of resources).**
- Students who use the available resources to improve their test scores may include these remediation activities in support of an appeal process, should there be one.

Clinical Remediation

The Division of Simulation and Clinical Learning will provide clinical remediation for both undergraduate and graduate students.

Faculty may refer students for remediation for reasons including but not limited to:

- Failure to meet a benchmark score on a lab exam,
- Concerns regarding clinical performance, and
- Practice of clinical skills.

The referring faculty member will identify no more than three (3) objectives for the student to achieve

during the remediation. These objectives must be submitted with the referral.

Remediation referrals will be assigned to a Division of Simulation and Clinical Learning faculty member. The faculty member will reach out to the student to arrange meeting times.

Faculty completing the remediation will:

- Record student progress in a remediation log
- Share the remediation log with the referring faculty member via email within 24 hours of each remediation session.
- Determine when the objectives set by the referring faculty have been met and the student has completed the remediation.