



Entry to Baccalaureate Practice Division and School Nurse Postbaccalaureate Certificate Program

Academic Advisement Guidelines

Number: EBP 2024-008	Version Number: 1
Approval Authority: Faculty of Rutgers School of Nursing	
Responsible Executive: Academic Administration and Senior Vice Dean for Administration and Student Affairs	
Owner: Senior Vice Dean for Administration and Student Affairs	
Effective Date: 8/30/2024	Revision date(s): 3/3/2025

1. Guideline Statement

Academic advising assists students with recognizing and achieving their educational goals, developing an academic plan to meet their educational and professional goals, and understanding and interpreting the requirements and academic options within the School of Nursing. This guideline identifies who serves as academic advisors for students in the Entry Level Baccalaureate Division.

2. Reasons for Guideline

To provide an overview of the academic advisement processes.

3. Who Should Review This Guideline

All Rutgers School of Nursing Undergraduate students, faculty, and administration.

4. The Guideline

Traditional Program

The School of Nursing's [Advising Center](#) provides academic advisement for freshman and sophomore students. The Advising Center serves as a pillar of support to guide students through their academic journey. Through partnerships with their adviser, students will learn the skills to navigate the complexities of a rigorous nursing program. The Advising Center assists students to progress through their general education and prerequisite courses successfully. Advising is an integral part of the student experience and helps students advance in the nursing major.

During the junior and senior years, the academic program directors provide academic advisement to assist students to successfully progress through the nursing major and provide students with direction to reach their individual career goals.

Educational Opportunity Fund (EOF) Program

Students participating in the Educational Opportunity Fund (EOF) Program receive tailored academic counseling from their assigned EOF counselors throughout their journey at the School of Nursing. These counselors closely collaborate with the Advising Center, ensuring that their guidance aligns with the nursing curriculum, thereby maintaining consistency and coherence in the advisement process. Additionally, junior and senior EOF students are encouraged to seek additional advisement and support from their program directors and academic deans.

Blackwood 2 + 2 Program

The Assistant Dean at the Blackwood Campus provides students with academic advisement to successfully progress through the nursing major and direction to reach their individual career goals.

Second Degree Program

Second-degree Program Director provides students with academic advisement to successfully progress through the nursing major and direction to reach their individual career goals.

R.N. to B.S. in Nursing Program

The Director for the R.N. to B.S. program serves as the academic adviser. Students should contact their academic adviser prior to course registration for any academic questions or guidance to ensure successful program completion.

Postbaccalaureate Certificate Program: School Nurse Certificate

The Director for the School Nurse Program serves as the academic adviser for enrolled students. Students should contact the Program Director for any academic questions or guidance to ensure successful program completion.