



Entry to Baccalaureate Practice Division: **School Nurse Certificate Program**  
Post-Baccalaureate Program Academic Progression Policy

<b>Policy Number:</b> EBP 2024-007	<b>Version Number:</b> 1
<b>Approval Authority:</b> Faculty of Rutgers School of Nursing	
<b>Responsible Executive:</b> Executive Vice Dean	
<b>Policy Owner:</b> Executive Vice Dean	
<b>Effective Date:</b> 9/28/2015	<b>Revision date(s):</b> 8/19/2015; 04/22/2018; 08/02/2021; 8/15/2024; 3/3/2025

**1. Policy Statement**

This policy describes the academic conditions that are considered unsatisfactory and jeopardize a student’s scholastic standing at Rutgers School of Nursing. Unsatisfactory academic performance may result in probation or dismissal.

**2. Reasons for Policy**

To provide an overview of the midterm warning, course withdrawal, academic probation, academic suspension, academic dismissal, and the academic dismissal appeals processes.

**3. Who Should Review This Policy**

All Rutgers School of Nursing undergraduate students, faculty, and administration.

**4. Resources and Related Documents:**

- [Rutgers University Student Scholastic Standing and Graduation Policy](#) 10.2.5
- [Grades and Symbols Policy](#) 10.2.2
- [Rutgers University Code of Student Conduct](#) 10.2.11
- [Rutgers University Academic Integrity Policy](#) 10.2.13
- [Rutgers School of Nursing Standards of Conduct](#)

**5. Definitions**

- **Nursing Prerequisite:** A required course that must be taken before the 300-level or higher nursing coursework.
- **Term GPA** refers to a student’s semester GPA for the active semester (fall, spring, summer).
- **Cumulative GPA** refers to a student’s overall GPA for all coursework completed at Rutgers University.
- **Academic Warning:** A student will receive an academic warning if they are not meeting the academic progress or GPA requirements to remain in good standing. An academic warning is an informal and a strong recommendation to the student to work with their academic advisor, EOF counselor (if applicable), or Program Director on a plan to improve grades.
- **Academic Probation:** Academic probation is a status that indicates that a student’s performance has

fallen below the School's requirement for good academic standing. As a condition of probation, students are given a timeframe by which they are expected to improve their grades to avoid dismissal. While academic probation is not meant to be punitive, it should be taken seriously as it is an official acknowledgment that the student is in jeopardy of being dismissed.

- **Academic Dismissal:** Academic dismissal is when a student is asked to leave the School because of poor academic or clinical performance, or due to an infraction of a policy such as a code of conduct or academic integrity policy.
- **Suspension:** Suspension is when a student is forbidden from attending classes for a specific period of time due to a serious infraction of a policy such as a code of conduct or academic integrity policy.

## 6. The Policy: School Nurse Certificate Program

During a student’s matriculation in the Nursing program, at the end of every semester (fall, spring, summer) a progression (academic standing) review will be completed.

Reviews of academic deficiency occur under **three (3)** categories: non-nursing coursework (see Table below), Nursing (705) coursework, and course attempts as defined below.

Nursing Prerequisites are listed in the current School Nurse Certificate program [sample curriculum](#). The required passing grade to be considered complete is a C (2.0).

The following course must be completed prior to or along with 705:480 School Nursing.

Category	Grade Requirement
<b>Non-Nursing coursework (nursing prerequisite):</b> <ul style="list-style-type: none"> <li>• Educational Psychology (05:300:306)</li> </ul>	C or higher

**Nursing (705) Coursework:** Defined as subject codes of 25:705 and 77:705. A full listing of courses can be found in the current [School Nurse Program](#) curriculum. Required passing grade to be considered complete is a C+ (2.5).

<b>Nursing courses (ALL courses with 705 subject code)</b>	C+ or higher (2.5)
--	--------------------

**Course Attempts:** Students will have a maximum of three (3) attempts for an individual course. They can receive no more than one (1) failed grade, two (2) withdrawals, and must complete the course with a performance grade (numeric grade) by the final third (3<sup>rd</sup>) attempt.

Failure to successfully complete course(s) in the first or repeated (2<sup>nd</sup>) attempt can result in delay of progression and program completion.

**Note:** Nursing (705) 200-level coursework can be withdrawn individually. Withdrawal from all nursing courses (300 and 400 level) in a given semester is considered a single withdrawal.

Course Type	Failing Grade	Course Withdrawal
Non-Nursing	<ul style="list-style-type: none"> <li>• 1 failure = academic probation</li> <li>• 2 failures = academic dismissal</li> </ul>	<ul style="list-style-type: none"> <li>• One (1) course withdrawal in a required non-nursing course = academic warning.</li> <li>• 2 withdrawals in the same course = academic probation</li> <li>• Third withdrawal in the same course = academic dismissal</li> </ul>
Nursing	<ul style="list-style-type: none"> <li>• 1 failure = academic probation</li> <li>• 2 failures = academic dismissal</li> </ul>	<ul style="list-style-type: none"> <li>• 2 withdrawals in any course at any time = academic probation</li> <li>• Third withdrawal in any course at any time = academic dismissals</li> </ul>

Academic Warning
<p><b>Academic deficiency:</b></p> <p style="text-align: center;">One (1) course withdrawal in a required non-nursing course. or One (1) course withdrawal in a nursing (705) course. or One (1) semester out of sequence with the recommended nursing curriculum, unless already pre-approved.</p> <p><b>Note:</b> It is the student’s responsibility to notify their corresponding advisor of any changes to course registration that can affect program sequence such as course withdrawal and/or registration that does not follow the recommended nursing curriculum.</p> <p><b>Consequence:</b> Students will receive informal notification or “Academic Warning” and will need to meet with their corresponding advisor (Program Director/Academic Dean) to discuss potential impact on academic progression.</p>

Academic Probation	
Nursing Prerequisite	Nursing (705)
<p><b>Academic deficiency:</b></p> <p>One (1) grade below a C (2.0) in a required non-nursing course.</p> <p style="text-align: center;">or</p> <p>One (1) grade lower than a C <u>and</u> one (1) withdrawal from the same non-nursing course.</p> <p style="text-align: center;">or</p> <p>Two (2) withdrawals from the same non-nursing course.</p> <p>Except for General Education requirements and courses required by Math &amp; English placement test results.</p>	<p><b>Academic deficiency:</b></p> <p>One (1) grade below a C+ (2.5) in a required nursing course (705).</p> <p style="text-align: center;">or</p> <p>One (1) grade lower than a C+ <u>and</u> one (1) withdrawal from the same nursing course.</p> <p style="text-align: center;">or</p> <p>Two (2) withdrawals in the same nursing course.</p>

Successfully repeating a course does not remove probationary status.

<b>Academic Dismissal</b>	
<b>Non-Nursing Coursework</b>	<b>Nursing Coursework</b>
<p><b>Academic deficiency:</b> Two (2) grades below a C (2.0) in any required non-nursing course, whether the same course or two different.</p> <p style="text-align: center;">or</p> <p>Three (3) withdrawals from the same non-nursing course.</p> <p>Except for General Education requirements and courses required by Math &amp; English placement test results.</p>	<p><b>Academic deficiency:</b> Two (2) grades below a C+ (2.5) in any required nursing course (705), whether the same course or two different.</p> <p style="text-align: center;">or</p> <p>*Three semesters with a nursing course (705) withdrawal at any point in nursing matriculation.</p> <p>*Withdrawal from all nursing courses (705) in a given semester is considered a single withdrawal.</p> <p>Three withdrawals in any nursing (705) courses.</p>

<b>Academic Suspension</b>
<p>Violation of school or university policies, such as the Academic Integrity Policy, the University Code of Student Conduct, or the School of Nursing Standards of Conduct (violations are specified in the policies) may result in dismissal.</p>