



**Advanced Nursing Practice Division  
Graduate Academic Advisement**

<b>Policy Number:</b> ANP 2024-008	<b>Version Number:</b> 1
<b>Approval Authority:</b> Faculty of Rutgers School of Nursing	
<b>Responsible Executive:</b> Executive Vice Dean and Senior Vice Dean for Administration and Student Affairs	
<b>Policy Owner:</b> Executive Vice Dean and Senior Vice Dean for Administration and Student Affairs	
<b>Effective Date:</b> 9/28/2015	<b>Revision date(s):</b> 8/02/2021; 08/15/2024

**1. Policy Statement**

Academic advising assists students with recognizing and achieving their educational goals, developing an academic plan to meet their educational and professional goals, and understanding and interpreting the requirements and academic options within the School of Nursing. This policy identifies who serves as academic advisors for students in the Advanced Nursing Practice Division.

**2. Reasons for Policy**

To provide an overview of the academic advisement processes.

**3. Who Should Review This Policy**

All Rutgers School of Nursing Masters, Post-Masters Certificate, and DNP students, faculty, and administration.

**4. The Policy**

**Matriculated Students**

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Graduate Program/Specialty Directors or their designees serve as academic advisers to students enrolled in their specialty programs. Students will be introduced to/informed of their assigned Program/Specialty Director/Advisor upon or shortly after admission. In subsequent semesters, students are encouraged to contact their academic advisor before course registration each semester to discuss any academic questions and receive guidance to ensure successful program completion.

**Newly Admitted Students**

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Prior to registration in first-semester courses, students will meet with their Program/Specialty Director to discuss their plan of study and course sequence. Until that advisement meeting is held and communicated to the respective Student Affairs and academic departments by the Program/Specialty Director, a registration hold will be placed on the students' record.

**Non-degree/Non-matriculated Students**

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Academic advisement for students who wish to take graduate courses without enrolling in a degree program will be provided by one of the Division of Advanced Nursing Practice Divisional Deans or their designee.