



## SCHOOL OF NURSING POLICY

**Policy Name:** Leave of Absence

**Approval Authority:** Rutgers School of Nursing Faculty

**Responsible Executive:** Executive Vice Dean

**Responsible Office:** Nurse Anesthesia Specialty Track

**Adopted:** 3/1/06

**Last Reviewed:** 5/6/24

**Revisions:** 6/28/13

1. **Policy Statement:** To promote the didactic and clinical education of students in a manner that builds on the foundation of knowledge, skill and judgment developed in a prescribed progression of course work; and to assure currency of academic knowledge and clinical skills.
2. **Who Should Read this Policy:** faculty, administration, and all Nurse Anesthesia students
3. **Resources and Related Documents:**

Council on Accreditation of Nurse Anesthesia Educational Programs (COA).

*Standard for Accreditation of Nurse Anesthesia Programs*, February 2024

*Standard for Accreditation of Nurse Anesthesia Programs-Practice Doctorate*, February 2024

<https://www.coacna.org/wp-content/uploads/2024/03/Standards-for-Accreditation-of-Nurse-Anesthesia-Programs-Practice-Doctorate-editorial-rev-February-2024-1.pdf>

School of Nursing Student Policies

<http://nursing.rutgers.edu/policies/index.html>

4. **Policy**

Leave of Absence from the Nurse Anesthesia Specialty Track will be granted at the discretion of the Dean of the School of Nursing only to a student in good academic standing, who is not on academic or clinical probation, has not received an unsatisfactory grade of C+ or less, and is maintaining averaged grades of 80% or higher in all currently enrolled courses. Leave of Absence will only be granted for documented illness, injury or personal emergency beyond the control of the student that makes continuance in the program unreasonable. Leave of absence from the Nurse Anesthesia Specialty Track is limited to a single occurrence not to exceed twelve months in total.

5. **Procedure**

Students are to follow the procedure for requesting leave of absence outlined in the School of Nursing Handbook.