

**Job Title:** Nurse Practitioner

**Department/Location:** Clinical Operations

**Reports to:** Physician Owner

**FLSA Status:** Exempt

**Direct Reports:** n/a

### **Company Overview**

At Consensus Health, we believe better healthcare begins with a community of strong, independent providers delivering high quality, compassionate patient care with improved outcomes. As New Jersey's fastest growing independent medical group, Consensus Health offers full clinical and operational integration with our value-based care programs, enabling providers to transform the healthcare delivery experience. In addition, Consensus Health owns and manages New Jersey's oldest Independent Physician Association ("IPA") with over 1,000 providers throughout the state. At Consensus Health we believe in fostering an environment of collaboration, participation, and respect. A cornerstone of that belief is a commitment to attracting talented and dedicated team members who work together for the common purpose of providing clinical excellence.

Consensus is committed to attracting, developing, and retaining talented people who are passionate about helping physicians and their staff deliver better care to patients and whose values align with ours. We empower our employees to bring the right solutions forward to strengthen the relationship between providers and patients and ensure that our staff are well served.

### **Position Summary**

Promotes and maintains health by providing medical services to medical office patients under the supervision of a physician.

### **Duties and Responsibilities**

The duties include, but are not limited to:

- Contributes to physician's effectiveness by identifying short-term and long-range patient care issues that must be addressed; providing information and commentary pertinent to deliberations; recommending options and courses of action; implementing physician directives.
- Assesses patient health by interviewing patients; performing physical examinations; obtaining, updating, and studying medical histories.
- Determines abnormal conditions by administering or ordering diagnostic tests, such as x-rays, electrocardiograms, and laboratory studies, interpreting test results.
- Documents patient care services by charting in patient and department records.
- Performs therapeutic procedures by administering injections and immunizations; suturing; managing wounds and infections.
- Instructs and counsels patients by describing therapeutic regimens; giving normal growth and development information; discussing family planning; providing counseling on emotional problems of daily living; promoting wellness and health maintenance.
- Provides continuity of care by developing and implementing patient management plans.

- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Protects patients and employees by adhering to infection-control policies and protocols.
- Complies with federal, state, and local legal and professional requirements by studying existing and new legislation; anticipating future legislation; enforcing adherence to requirements; advising management on needed actions.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Develops health care team staff by providing information, educational opportunities, and experiential growth opportunities.
- Contributes to team effort by accomplishing related results as needed.
- Performs miscellaneous job-related duties as assigned

### **Qualifications or Education, Training and Experience**

- Registration & Licensure by the New Jersey State Board of Medical Examiners
- Basic Life Support (BLS)
- Advanced Life Support (ACLS)
- 1-3 years' experience in an outpatient care office preferred

### **Physical/Mental Demands and Work Environment**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to: walk, bend, sit, talk, lift, or hear. The employee is regularly required to stand, walk and use hands and arms to operate general office equipment (PC, telephone, file cabinets, copier, postage meter, fax machine and printer). The employee may occasionally lift and/or move between 10 and 25 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus. The employee may need to travel to healthcare practices.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually low to moderate.

*The Company reserves the right to modify the job description based upon its needs and may require the employee to perform functions beyond those mentioned above. Neither this job description nor any other communication creates an employment contract between the Company and the employee.*

### **Equal Employment**

Our culture encourages individual development, embraces an inclusive environment, rewards innovative excellence and leads New Jersey in provider and patient satisfaction. Consensus Health values diversity, inclusion, and equity as matters of fairness and effectiveness. We are committed to hiring and retaining a staff

that reflects the diversity of the communities we serve, fostering an inclusive working environment where staff of all backgrounds feel welcomed and engaged.

Consensus Health is an Equal Opportunity Employer and encourages applications from individuals underrepresented in the medical sector, including people of color, and persons with non-traditional work and educational experience. All who believe they meet the stated qualifications are invited to apply.

### **Company Safety**

We believe that the best care for our patients starts with the best care for our employees. Consensus Health is committed to proactively creating and maintaining an environment that is safe for our team and patients. Employees are required to wear Personal Protective Equipment (PPE) including face masks, gloves, gowns, and more as appropriate.