

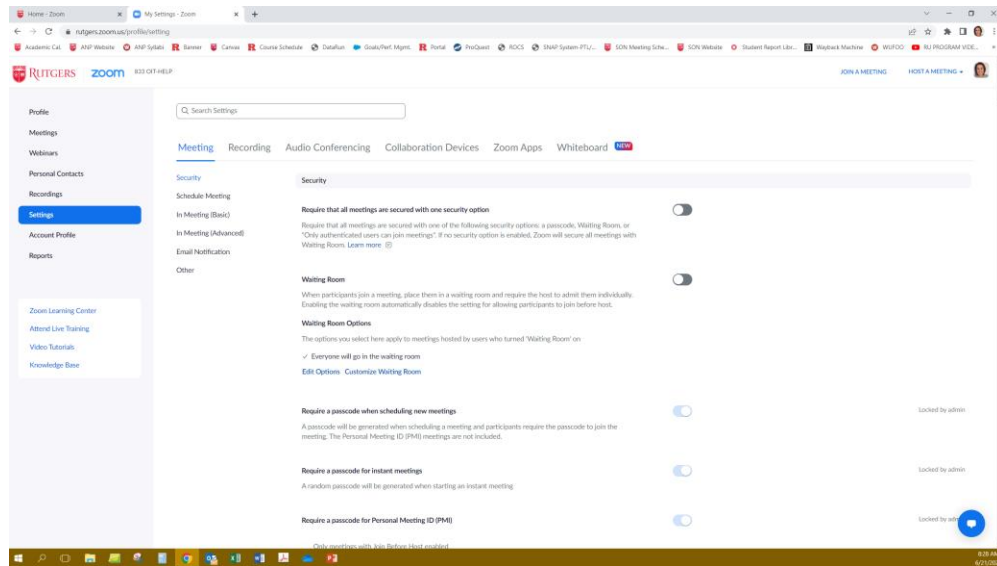
HOW TO: Zoom Virtual Backgrounds

The below steps are to first ensure you have virtual backgrounds toggled ON in your overall Zoom account settings.

Sign in to your Zoom account

- <https://it.rutgers.edu/zoom/>

In the left navigation pane, click “Settings”

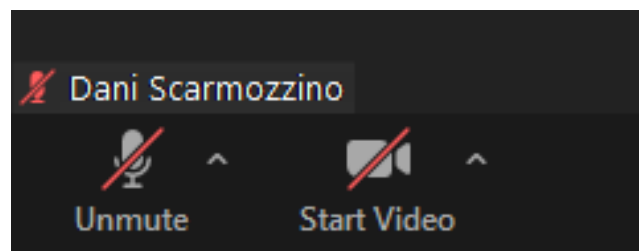


Scroll down ¾ of the page and locate the “Virtual Background” category. Ensure this feature is enabled (toggle will appear BLUE)

- A variety of Rutgers-themed Zoom backgrounds are on all Rutgers Zoom accounts by default. They should appear as options in this category. Simply click “Manage xx virtual backgrounds” to see all.

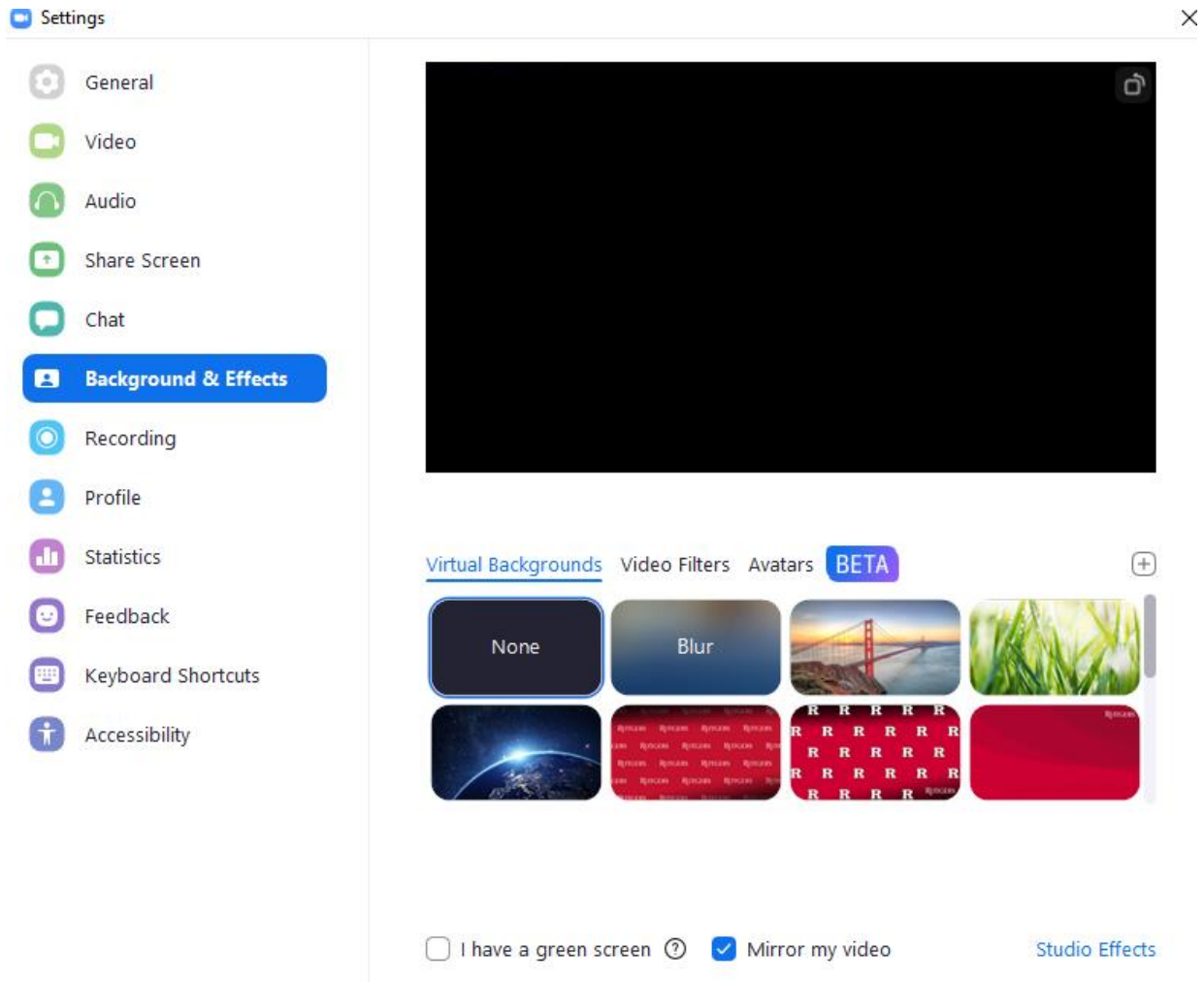
The below steps will show you how to activate an enabled virtual background in the Zoom client, just before joining a meeting.

When the Zoom client opens, locate the audio and video icons in the bottom left corner. Click the ^ symbol next to “Start Video”.



HOW TO: Zoom Virtual Backgrounds

From the list that appears, select “Choose Virtual Background...” to open the Settings dialogue box.



Select the background you wish to use.

- TIP: if you wish to use any of the “R” or “Rutgers” logos, **de-select “Mirror my video”!**