



RUTGERS
School of Nursing

SCHOOL OF NURSING POLICY

Policy Name: Graduate Program Transfer Credit

Approval Authority: Executive Vice Dean

Responsible Executive: Executive Vice Dean

Responsible Office: Academic Administration

Adopted: 03/23/2015

Revisions: 08/02/21

- 1) **Policy Statement:** To provide graduate students the option to transfer graduate credits from accredited institutions.
- 2) **Who Should Read this Policy:** All Rutgers School of Nursing Master's, Post-Master's Certificate, and DNP students, faculty, and administration.

3) Resources and Related Documents:

School of Nursing Request for Transfer Credit Form

https://nursing.rutgers.edu/wp-content/uploads/2019/05/transfer_credit_request.pdf

4) Policy:

The school will consider applications for transfer credit for matriculated students based on the following criteria:

- a. Course documents support comparable graduate or doctoral level coursework at an accredited college or university.
- b. The student earned a B or better in the course(s) being transferred.
- c. The course(s) was/were not taken more than 7 years before the transfer request. Please note, **advanced pathophysiology**, **advanced pharmacology**, and **advanced health assessment** must have been completed less than 5 years before admission.
- d. The maximum number of credits that can be transferred is 12 credits
- e. Credits transferred for a course will not exceed the number of credits for the course offered at Rutgers School of Nursing.
- f. Credits transferred for the course will not exceed the number of credits granted by the outside school.
- g. Clinical theory and practicum courses are not transferrable.

The Request for Transfer Credit form, official transcript(s) with final grade posted, and supporting documents (syllabus including course description/objectives and content outline) must be submitted to the student's Specialty/Program Director for review before admission.