



## SCHOOL OF NURSING POLICY

**Policy Name:** Graduate Program Academic Advisement

**Approval Authority:** Academic Administration and Senior Vice Dean for Administration and Student Services

**Responsible Executive:** Executive Vice Dean and Senior Vice Dean for Administration and Student Services

**Responsible Office:** Academic Administration

**Adopted:** 9/28/2015

**Revisions:** 08/02/21

- 1) **Policy Statement:** Academic advising assists students with recognizing and achieving their educational goals, developing an academic plan to meet their educational and professional goals, and understanding and interpreting the requirements and academic options within the School of Nursing. This policy identifies who serves as academic advisors for students in School of Nursing Masters, Post-Master's Certificate, and DNP programs.
- 2) **Who Should Read this Policy:** All Rutgers School of Nursing Master's, Post-Master's Certificate, and DNP students, faculty, and administration.

### 3) **Policy:**

#### Matriculated Students

Graduate Program/Specialty Directors or their designees serve as academic advisers to students enrolled in their specialty programs. Students will be introduced to/informed of their assigned Program/Specialty Director/Advisor upon or shortly after admission. Students should contact their academic advisor before course registration each semester to discuss any academic questions and receive guidance to ensure successful program completion.

#### Non-degree/Non-matriculated Students

Academic advisement for students who wish to take graduate courses without enrolling in a degree program will be provided by one of the Division of Advanced Nursing Practice Divisional Deans.