The Office of Disability Services (ODS)

https://go.rutgers.edu/ODSRBHS
Relevant Laws

- Title II of the ADA Amendments Act (ADAAA) of 2008
- Section 504 of the Rehabilitation Act of 1973
Categories of Disabilities:

- Physical
- ADD/ADHD
- Psychological
- Sensory
- Autism Spectrum
- Learning
Purpose of the Office of Disability Services (ODS)

Provide Access through reasonable accommodations such as:

- Academic adjustments
- Auxiliary Aids
- Modification of architectural barriers
Functional Definition of Accessibility

provide students the opportunity to:

- Acquire the same information
- Engage in the same interactions
- Enjoy the same services

as students without disabilities, with substantially equivalent ease of use
Steps to Access Services

1. Complete registration form
2. Schedule intake meeting
3. Submit appropriate documentation
4. ODS reviews accommodations request and notifies student of status
Steps to Access Services:
Fill Out Registration Form

- **Complete and submit** the [Registration Form](ods.rutgers.edu) from ods.rutgers.edu. Upon completion of this form, you will receive a confirmation email of your submission.

- **Note**: if you do not receive a confirmation of your registration form within 3 (three) business days, follow up with ODS staff.
Step Two: Schedule an intake meeting

• Upon receipt of the registration form, a representative from ODS will contact you to schedule an intake meeting. This meeting can take place in person, WebEx/Zoom, or by phone.
Step Three: Submit appropriate documentation

On or before your intake meeting, please submit the appropriate documentation that meets ODS guidelines for your disability, by any of the following methods:

- **Uploading your documentation** to https://ods.rutgers.edu/students/documentation-submission
- Sending an email to: odsrbhs@ca.rutgers.edu
- Faxing to 973-972-7596
- Bringing the documentation to your appointment
Step Four: Receive Response from ODS

Upon completion of your intake, ODS will then review your documentation as well as the information collected during your interview. You will receive a response in a timely manner with one of the following application statuses:

• Reasonable Accommodations Approved or
• More Information Needed or
• Accommodations Not Approved and Why
Questions? Contact us!

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