CHANGE OF MAJOR FORM

Form Submission Deadlines:

Spring: October 15th

Fall: April 15^{th*}

Completes, signs, and submits form to admissions. Students should discuss/meet change of major with the outgoing and incoming SD/PD. This is an "information only" meeting. SD/PD are not to verbally admit students to the program at this time.

Receives form and sets aside for SD/PD review after the submission deadline (April 15 and October 15). Requests are only reviewed and processed at these times. AFTER submission deadline, facilitates reviews in collaboration with SD/PD.

Reviews change of major and approves/denies request.

SPECIALTY/PROGRAM DIRECTOR

Once decisions are determined, communicates these changes to the Registrar.

ADMISSIONS

Upon receipt of paperwork/decisions from Admissions, processes change of major in the registration systems and notifies the student of the decision.

REGISTRAR'S OFFICE

*Change of Major forms for the FNP-ED Program may be admitted in April for the summer semester if this will affect clinical progression.

LUDENT