

# myRUN101: Enrollment Services Resources

## Rutgers University–Newark

2<sup>nd</sup> Degree BS-Nursing program – class of 2022



In Newark, *of Newark*

# myRUN One Stop

**Website:** <http://myrun.newark.rutgers.edu>

**Web Form:** <https://go.rutgers.edu/myrunsupport>

- Aims to offer cross-functional services in the areas of financial aid, the registrar and student accounting, billing, cashiering and RU ID services
- Strive to provide our campus community with efficient service through prompt and reliable information
- To ensure we meet the needs of our students, we have created a contact center and a website to help you navigate through available resources

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## myRUN Contact Center

- ✓ 24 student workers (Federal Work Study)
- ✓ Students trained to answer questions and uphold customer service satisfaction
- ✓ Supervised by professional staff
- ✓ Call **973-353-1766 ext. 1**
- ✓ Text **973-556-7779**
- ✓ Web Form <https://go.rutgers.edu/myrunsupport>
- ✓ Webchat via [myrun.newark.rutgers.edu](http://myrun.newark.rutgers.edu) between 8:30am - 4:30pm from Monday - Friday

## myRUN Website

- ✓ [myrun.newark.rutgers.edu](http://myrun.newark.rutgers.edu)
- ✓ Easy to access, mobile friendly
- ✓ Provides access to relevant information in one location
- ✓ Constantly updated by professional staff
- ✓ All language is approved by our student workers before publication
- ✓ Chat feature now available

# Office of Financial Aid

**Website:** <https://scarlethub.rutgers.edu/financial-services/>

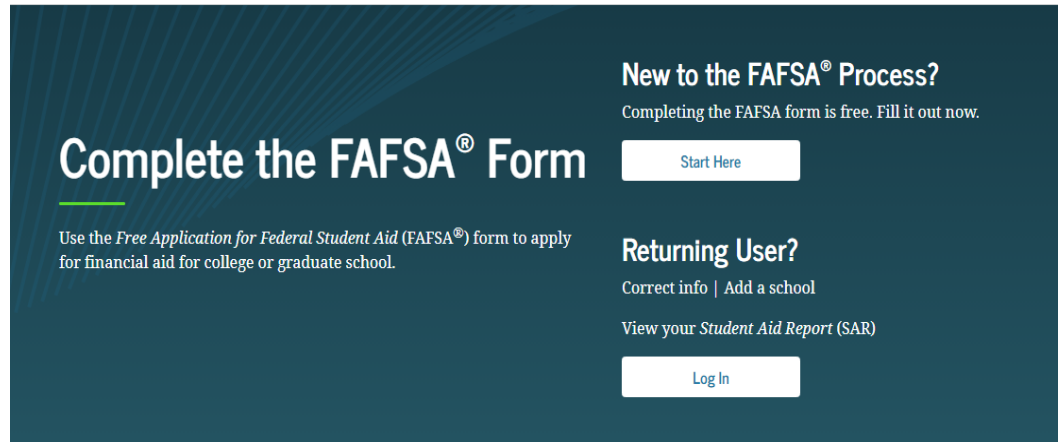
**Web Form:** <https://go.rutgers.edu/myrunsupport/>



## **LIST: Funding your education**

1. **Complete** the Free Application for Federal Student Aid - **FAFSA**
  - 2020-21 for Summer 2021 & Fall 2021 (**Deadline NOW**)
  - 2021-22 for Spring 2022 & Summer 2022 (**Available NOW**)
2. **Review** pending documentation - additional forms may be required
  - Review and complete any state follow-up requests
3. **Review** Financial Aid award
4. **Complete** any changes via the Financial Aid Data Change Form
5. **Student Loans** – Complete the Federal Direct Entrance Counseling and Master Promissory Note (MPN)
6. **Review** enrollment requirements to maintain your financial aid awards
7. **Review** and understand Satisfactory Academic Progress
8. **Review** alternative aid options
9. **Check** your term bill

# RU Applying for Financial Aid?



## COMPLETE the Free Application for Federal Student Aid (FAFSA)

Website <https://studentaid.gov/h/apply-for-aid/fafsa>

Rutgers School Code 002629

- **FAFSA 2020-2021 will fund the Summer 2021 & Fall 2021 semesters**
  - Uses 2018 tax return data
- **FAFSA 2021-2022 will fund the Spring 2022 & Summer 2022 semesters**
  - Uses 2019 tax return data

Use the IRS Data Retrieval Tool to avoid errors

# What should the FAFSA look like

You will need to file 2 FAFSAs to fund the entire length of your program.

Type of Degree / Certificate:	2ND BACHELOR'S DEGREE
Student's Grade Level in College in 2020-2021:	5TH YR./OTHER UNDERGRADUATE
First Bachelor's Degree Before 2020-2021 School Year?	YES
Working on Master's or Doctorate in 2020-2021?	NO

For both FAFSAs, you will indicate that you are a 5<sup>th</sup> year undergraduate

Earned your 1<sup>st</sup>  
Working on a 2<sup>nd</sup> bachelor's degree

Type of Degree / Certificate:	2ND BACHELOR'S DEGREE
Student's Grade Level in College in 2021-2022:	5TH YR./OTHER UNDERGRADUATE
First Bachelor's Degree Before 2021-2022 School Year?	YES
Working on Master's or Doctorate in 2021-2022?	NO

# What kind of *aid* will be offered?

- 2<sup>nd</sup> Degree students do not qualify for grants [federal, state, or institutional]
- **You will be offered Federal Direct Subsidized and Unsubsidized loans\***

Year	Dependent Student	Independent Student
5 <sup>th</sup> Year Undergraduate	\$7,500 - \$3750 / semester	\$12,500 - \$6250 / semester
Aggregate total as an undergraduate	\$31,000 [of which, \$23,000 can be subsidized]	\$57,500 [of which, \$23,000 can be subsidized]

**\* Your ability to borrow the full amount can be impacted by any other loans you have already borrowed – in this academic year, and in aggregate.**

# RU Awarded?

Once your financial aid is offered, you will receive an email with a link to your [Award Letter](#)

## 1 LOG IN

Login Options

NetID Login

or

RUID Login

## 2 SELECT SCHOOL AND AWARD YEAR

Year  
2021-2022

School  
School of Nursing-Newark

Submit

## 3 VIEW AWARD

Office of Financial Aid - Newark | 973-353-5151

Year: 2020-2021

RUTGERS

2020-2021 Rutgers Financial Aid Offer Letter  
Newark College of Arts and Sciences

School: Newark College of Arts and Sciences

Submit

July 17, 2020 Rev: 2

Return to Admin Home

1 View Options

Show me:

Costs and Awards

Awards Only

See Awards by:

Year Summary

Term Breakdown

Expected Family Contribution (EFC)

\$0 /year

Federal calculation of student and family financial resources used to define need for financial aid. [studentaid.ed.gov/sa/fafsa/next-steps/how-calculated](https://studentaid.ed.gov/sa/fafsa/next-steps/how-calculated)

Student Status

Name:

RUID:

School: Newark College of Arts and Sciences

Housing status: Off Campus

Residency status: NJ resident

Graduation Rate

Dear

We are pleased to offer you the following financial assistance for the 2020-2021 academic year. The costs and awards in this letter are based on living off campus and the information you reported on your Free Application for Federal Student Aid (FAFSA). Your eligibility for these awards may change if new information is received, including information with regard to your [satisfactory academic progress](#).

**Estimated Direct Costs**

The following charges will appear on your term bill this academic year. The costs reflected here are estimates. [Actual charges are determined in July.](#)

Tuition & mandatory fees	\$16,010
<b>Subtotal</b>	<b>\$16,010</b>

**Estimated Indirect Costs**

Although you will not be charged directly, the following estimated costs should be considered when planning for the upcoming academic year.

Books & supplies	\$1,350
Travel expenses	\$3,642
Housing & dining	\$16,706
Miscellaneous costs	\$6,747
<b>Subtotal</b>	<b>\$28,445</b>

**Total Estimated Cost of Attendance** \$44,455 / yr

The total of direct and indirect costs. This amount is what your financial aid award is based on.

FAFSA 2020-2021 will fund the Summer 2021 & Fall 2021 semesters

FAFSA 2021-2022 will fund the Spring 2022 & Summer 2022 semesters

# RU Awarded?

**View Options**

Show me:

Costs and Awards

Awards Only

See Awards by:

Year Summary

Term Breakdown

**2**

**3**

**Student Status**

Name:

RUID:

School: Newark College of Arts and Sciences

Housing status: Commuting

Residency status: NJ resident

[I want to change/update this information.](#)

Office of Financial Aid - Newark | 973-353-5151

**RUTGERS**

2020-2021 Rutgers Financial Aid Offer Letter  
School of Nursing-Newark

Year: 2020-2021

School: School of Nursing-Newark

Submit

**Options to Pay Net Costs**

Loans Offered

You will need to repay all loans upon graduation. Some loans accumulate interest while you are in school.

	Fall	Winter	Spring	Summer	Year
BBY Direct Loan - Unsubsidized 1 (Summer) <sup>1</sup>	\$3,500	\$0	\$0	\$3,500	\$7,000
BBY Direct Loan Sub1	\$2,750	\$0	\$0	\$2,750	\$5,500
<b>Total Loan Amounts</b>	<b>\$6,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,250</b>	<b>\$12,500</b>

**View Options**

Show me:

Costs and Awards

Awards Only

See Awards by:

Year Summary

Term Breakdown

**Expected Family Contribution (EFC)**

\$3,301 /year

Federal calculation of student and family financial resources used to

Office of Financial Aid - Newark | 973-353-5151

**RUTGERS**

2021-2022 Rutgers Financial Aid Offer Letter  
School of Nursing-Newark

Year: 2021-2022

School: School of Nursing-Newark

Submit

**Options to Pay Net Costs**

Loans Offered

You will need to repay all loans upon graduation. Some loans accumulate interest while you are in school.

	Fall	Winter	Spring	Summer	Year
Federal Direct Loan - Unsubsidized <sup>1</sup>	\$0	\$0	\$3,500	\$3,500	\$7,000
Federal Direct Loan - Subsidized <sup>2</sup>	\$0	\$0	\$2,750	\$2,750	\$5,500
<b>Total Loan Amounts</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,250</b>	<b>\$6,250</b>	<b>\$12,500</b>

**View Options**

Show me:

Costs and Awards

Awards Only

See Awards by:

Year Summary

Term Breakdown

**Expected Family Contribution (EFC)**

\$0 /year

Federal calculation of student and family financial resources used to

FAFSA 2020-2021 will fund the Summer 2021 & Fall 2021  
FAFSA 2021-2022 will fund the Spring 2022 & Summer 2022

# RU Reducing or Declining Student Loans?

**1** **View Options**

Show me:

**2**  Costs and Awards  
 Awards Only

See Awards by:

Year Summary  
**3**  Term Breakdown

**Student Status**

Name:

RUID:

School: Newark College of Arts and Sciences

Housing status: Commuting

Residency status: NJ resident

I want to change/update this information.

Office of Financial Aid - Newark | 973-353-5151

**RUTGERS**

**Financial Aid Award Letter**  
**Newark College of Arts and Sciences**

**4** Loans Offered

You will need to repay all loans upon graduation. Some loans accumulate interest while you are in school. You can also reduce or decline your federal direct loans.

	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Year</u>
Federal Direct Loan - Subsidized <sup>2</sup>	\$2,750	\$0	\$2,750	\$0	\$5,500
<b>Total Loan Amounts</b>	<b>\$2,750</b>	<b>\$0</b>	<b>\$2,750</b>	<b>\$0</b>	<b>\$5,500</b>

## Here you can:

- Update your housing and enrollment
- Reduce or cancel your loans

## Here you can:

- Reduce or cancel your loans

# RU *Accepting* Student Loans?

- Students and their families may find they need to take loans as a supplemental way to finance their education. No separate application OR credit check from a bank or other lender is needed to receive Direct Stafford Loans.
- **Students must complete Federal Direct Loan Entrance Counseling and a Master Promissory Note. 2 items, same website.**

The screenshot shows the studentaid.gov website interface. At the top, there are four tabs: 'Considering School', 'In School', 'Parent', and 'In Repayment'. The 'In School' tab is highlighted with a green oval. Below the tabs, the main content area is divided into two columns. The left column contains the text: 'We're here to help you access and manage your financial aid.' followed by a paragraph: 'If you filled out the FAFSA® form, you may have been offered grants, work-study, and loans. Before you receive a loan or TEACH Grant, you must complete counseling and carefully review and sign your agreement.' The right column is titled 'POPULAR TOPICS' and lists several options: 'Renew Your FAFSA® Form', 'Apply for a PLUS Loan for Graduate School', 'Complete a Loan Agreement (Master Promissory Note/MPN)', 'Complete Loan Entrance Counseling', 'Complete the Annual Student Loan Acknowledgment', 'Use Loan Simulator', and 'Complete TEACH Grant Counseling and Agreement to Serve'. The 'Complete a Loan Agreement (Master Promissory Note/MPN)' and 'Complete Loan Entrance Counseling' items are circled in green.

1. Go to [www.studentaid.gov](http://www.studentaid.gov)
2. Login with your FSA ID
3. Select complete Loan Entrance Counseling
4. Select complete Master Promissory Note and then Subsidized and Unsubsidized
5. Completion timeframe is about 45 minutes

# RU Making Financial Aid Changes?

**You should ONLY submit a Change of Information if you want to:**

- **reduce** or **decline** your federal loans
- update your **enrollment** or **housing** information
- If you don't have any changes to make there's no need to submit a change of information form

**Making Information Changes:**

- 1) [Log in to view your Award Letter](#)
- 2) Look for "I want to change/update this information" hyperlink
- 3) Making any adjustment you need to your enrollment status, housing status, work-study, and federal loans. Read and follow all instructions on the Data Change Form (DCF)
- 4) Click "Submit Changes"

# RU Meeting All of Your School Expenses?

**Calculate what you can afford.**

**Budget for indirect costs such as housing, travel, books & supplies, etc.**

## **Supplemental Funding Options**

RU Tuition payment plan

<https://studentabc.rutgers.edu/rutgers-tuition-payment-plans>

Private Education loans [subject to credit check]

<https://scarlethub.rutgers.edu/financial-services/types-of-aid/loans/private-loans/>

*Dependent* students: Parent can apply for a Parent PLUS loan.

<https://studentaid.gov/plus-app/parent/landing>

Parent is the borrower

Loan is subject to a credit check

**NOT an option for independent students**

# Enrollment Dashboard

Go to → my.rutgers.edu → click on *My Dashboard* tab

The screenshot shows the Rutgers My Dashboard interface. At the top, the Rutgers logo is on the left, and navigation tabs for 'My Apps', 'Welcome', and 'My Dashboard' are in the center. The 'My Dashboard' tab is circled in blue, with a blue arrow pointing to it from the text above. A black box on the right contains the text: 'Please note that payments can take up to 3 business days to be processed', with a black arrow pointing to the 'My Money' section. The dashboard is divided into several sections: 'My Courses' (listing Fall 2017 schedule for Neurobiology, Physics, and Risk/Hlth&Safety), 'My Degree' (showing GPA of 3.2, 3.86, and 82.5), 'My Money' (displaying a total balance of \$7,087.45 and a payment due on Monday, July 17th, 2017), 'My Alerts' (with a Grade Change Alert and Financial Hold), 'My Grades' (listing Fall 2017 grades for various biology courses), 'My Financial Aid' (with a table of requirements), and 'Course Registration' (with dropdown menus for location, level, and term). A user profile for Joe Smith is shown on the left, including contact information and service links.

**My Dashboard**

**My Courses** As of 6:00am, 10/31

- Principles of Neurobiology**  
Course# 21:120:315 Section 01 Credit 3  
Instructor: Dr. Henry John-Alder  
Time: Monday, 12:30 PM – 1:55 PM  
Location: Hill Hall – Room 601  
Campus: Newark
- University Physics I**  
Course# 21:750:213 Section 03 Credit 4  
Instructor: Dr. Mary Zachary  
Time: Monday, 2:30 PM – 3:25 PM  
Location: Smith Hall – Room 220  
Campus: Newark
- Tpc: Risk, Hlth&Safety**  
Course# 21:374:430 Section 01 Credit 3  
Instructor: Dr. James Lee  
Time: Tuesday, 10:55 PM – 1:55 AM  
Location: Hill Hall – Room 601  
Campus: Newark

**My Degree** As of 6:00am, 10/31

Major(s) BIOLOGY School SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES

GPA 3.2 Degree Credits 82.5

Cumulative Last Term

PLAN for ACADEMIC PROGRESS (DEGREE NAVIGATOR) REQUEST for TRANSCRIPT, VERIFICATION, TERM GRADE APPLY for SCHOOL TO SCHOOL TRANSFER APPLY for GRADUATION (DIPLOMA)

**My Money** As of 6:00am, 10/31

Total balance: **\$7,087.45** payment due: **Monday July 17<sup>th</sup> 2017**

The listed payment due day is for the current term. Please make your payment on or before the due day to avoid late fee.

The total balance is the sum of all your outstanding balance. If you have unpaid bills from past terms, those payments should be paid immediately. For detail billing information, please visit your [account summary](#).

Billable Credit Hours: 12.0

Tuition and Fees Online Term Bill Payment Options Tuition Payment Plan  
Raider Dollars Term Bill Refunds RU Book Advance Tax Statements

**My Alerts**

Personal Alerts 1 unacknowledged

- Grade Change Alert** Rutgers University Posted: 8/29/2017
- Financial Hold - Outstanding Balance Spring 2017 (\$2,867)** Rutgers University Posted: 8/24/2017
- Meeting Time/Room Change Notification** Office of the Registrar Posted: 7/1/2017

Event Notification

- Winter Session 2018 Term Bills are Due December 4, 2017** Newark Posted: 10/15/2017

**My Grades** Fall 2017 As of 6:00am, 10/31

Course	School / Dept.	Grade
Concepts in Biology	Biological Sciences College of Arts and Sciences	C
Plant Physiology	Biological Sciences College of Arts and Sciences	A-
General Microbiology	Biological Sciences College of Arts and Sciences	A-
Biochemistry	Biological Sciences College of Arts and Sciences	C
Developmental Biology Lab	Biological Sciences College of Arts and Sciences	B
Animal Behavior	Biological Sciences College of Arts and Sciences	A

**My Financial Aid** As of 6:00am, 10/31

Apply Track Award

Financial Aid Requirements for: July 2016 - June 2017

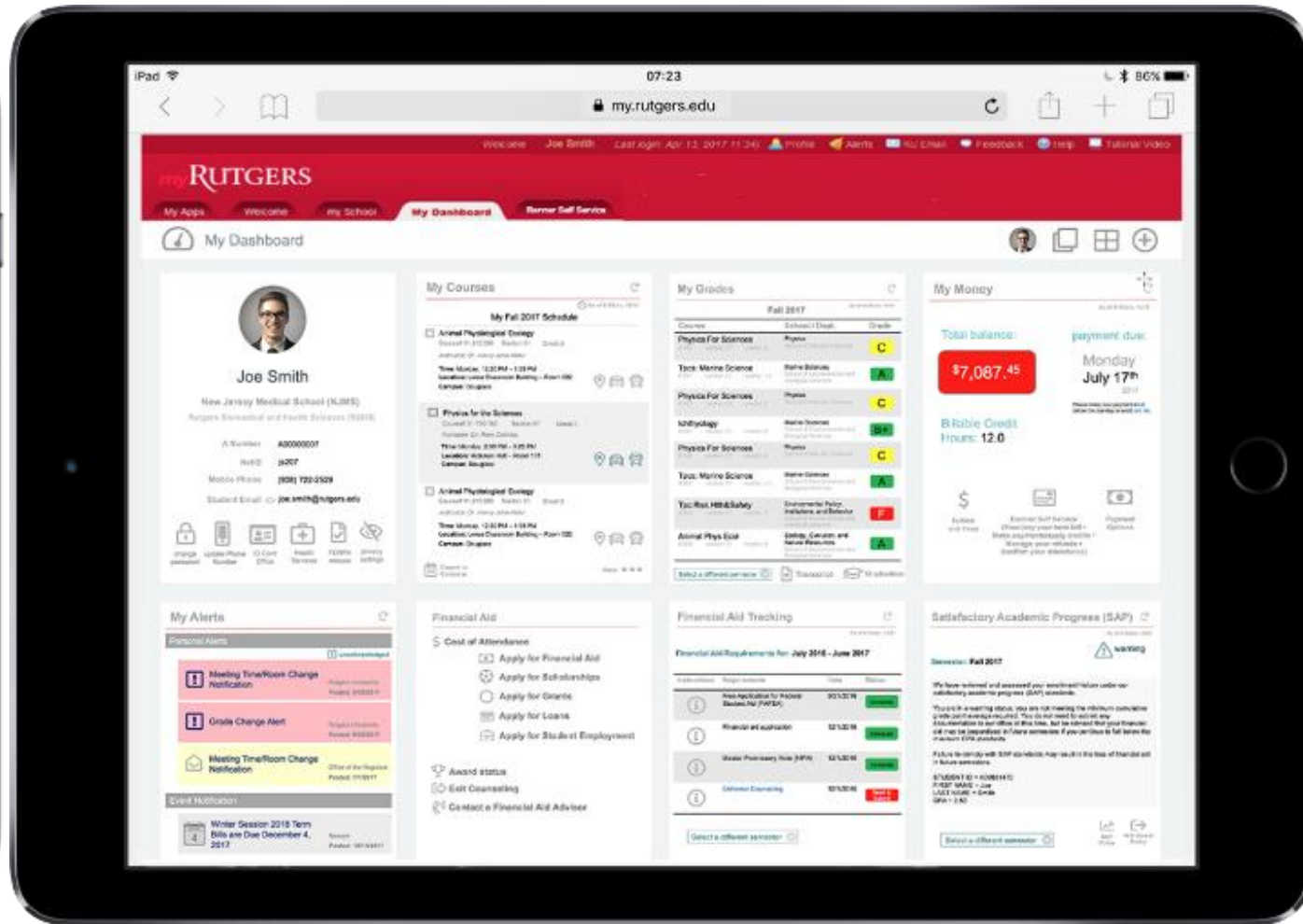
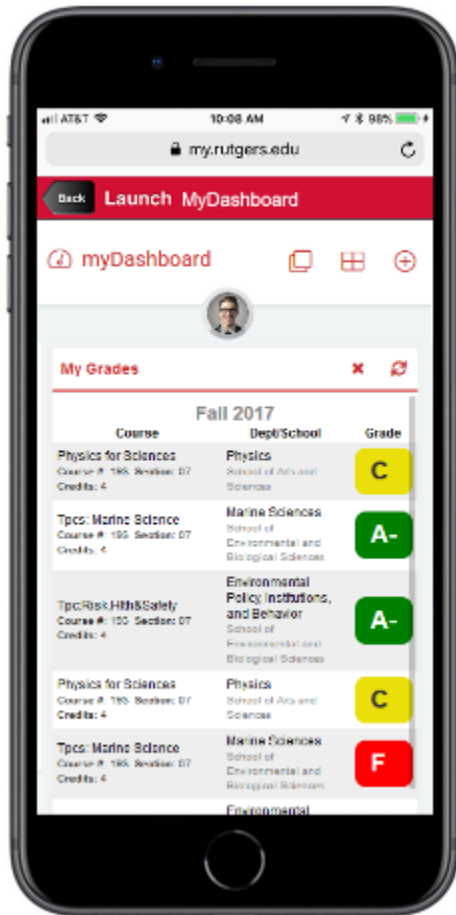
Instructions	Requirements	Date	Status
	Free Application for Federal Student Aid (FAFSA)	9/21/2016	Complete
	Financial aid application	12/1/2016	Complete
	Master Promissory Note (MPN)	12/1/2016	Complete
	Entrance Counseling	12/1/2016	Incomplete

Select a different semester

**Course Registration**

Select a Location  
Select a Level  
Select a Term  
Type in a Keyword  
submit

Course Schedule Planner (CSP) Web Registration (WebReg) Schedule of Classes (SOC) Bookstore



# myRUN *Supportal*

The **myRUN *Supportal*** is a new tool created for our students to be able to reach the myRUN One Stop Offices and be able to track those conversation for future reference.

Once an inquiry is sent in, you will receive an email with a case # which you can use to follow up on the case, or to track the case and see if it has been resolved. The offices you can reach via this portal are:

- my**RUN** team
- Office of Financial Aid
- Student Accounting, Billing, Cashier and RU ID Card Services
- Office of the Registrar

# Submitting a Case through the myRUN *Supportal*

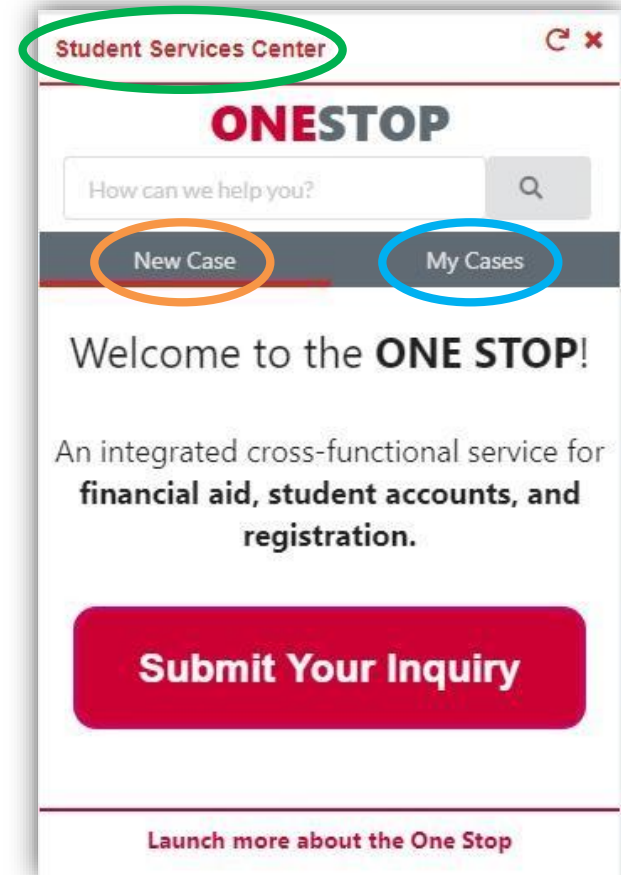
**Step 1:** Sign into your myRutgers Portal ([my.rutgers.edu](https://my.rutgers.edu)) with your Net ID and password.

**Step 2:** Click on the “Dashboard” tab.

**Step 3:** Go to the “**Student Service Center**” widget.

You will either click on “**New Case**” to submit a new case, or click on “**My Cases**” to view the status of an open case, or to view older cases that have already been resolved.

**Submitting a new case?** Click on the “**submit your inquiry**” button.



# Log in with Net ID and password before submitting a case through the myRUN *Supportal*

Welcome to the myRUN *Supportal* at Rutgers University Newark!  
The myRUN One Stop offers cross-functional services in the areas of financial aid, the registrar and student accounting.  
If you are a current student of Rutgers University, please [login](#) to submit your inquiry.

**NetID Login** →

Parents and guests (including alumni and prospective students), please use the form below.

Submit Inquiry

\* Subject ⓘ

\* Case Reason ⓘ

--None--


\* Contact Type ⓘ

Student

\* First Name ⓘ      \* Last Name ⓘ

\* Rutgers ID, Net ID, or A Number ⓘ

Description ⓘ

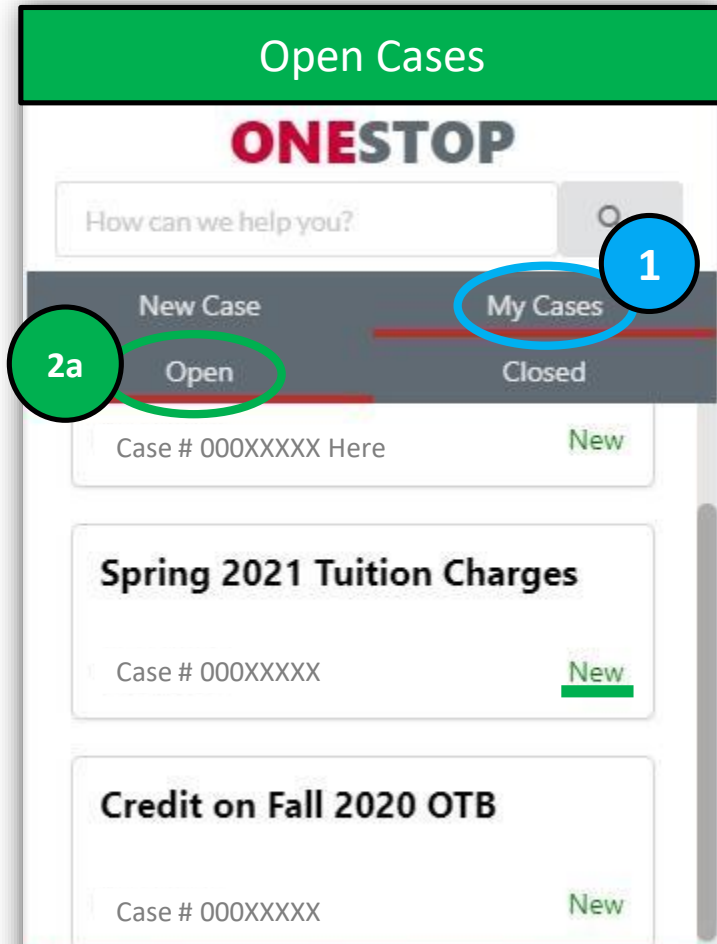
I'm not a robot  reCAPTCHA  
Privacy • Terms

Submit

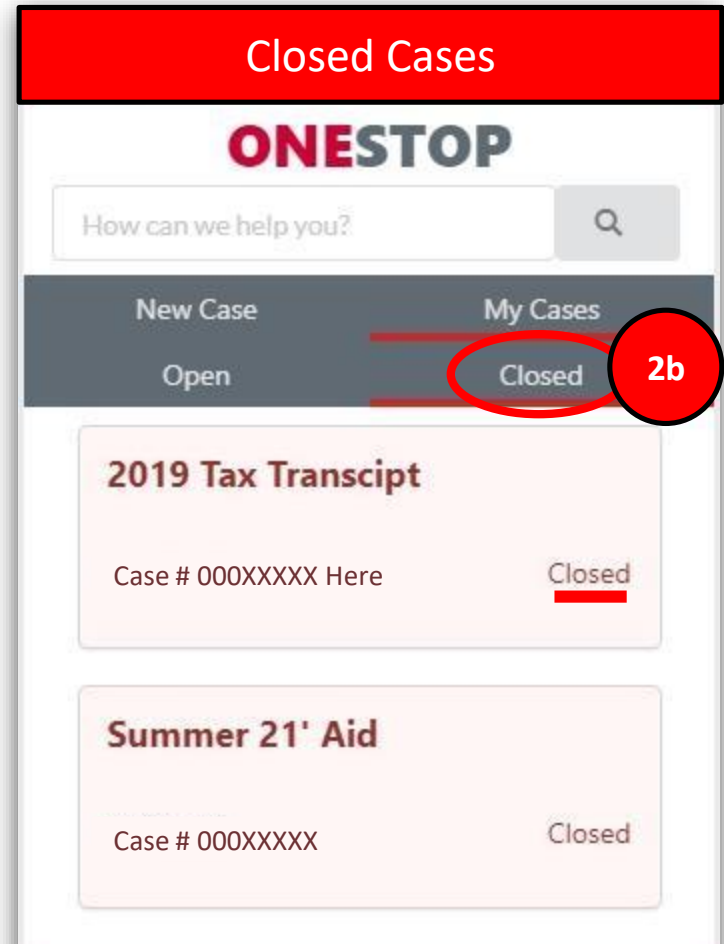
**Please make sure to log in before submitting a new case. Logging in automatically inputs your name, campus, RU ID# and email.**

**This way you don't have to manually enter that information every time you want to submit a new case.**

# Want to view your submitted cases?



Here you can view your open cases to check their status. It may be in “new,” “in-progress” or “escalated” mode.



Here you can view closed cases if you need to access information that has already been shared with you in a specific case.

# Accessing the myRUN Supportal via the myRUN website

<https://myrun.newark.rutgers.edu/>

## ANNOUNCEMENTS

- \* BOSAA Scholarship Application for Fall 2021 available now until April 30, 2021 at 11:59pm
- \* Salute Week 2021 Activities
- \* RU-N 2021 Commencement Information
- \* Important Dates for Fall 2021 (Add/Drop/Withdrawal and more)
- \* Spring 2021 Pass/No Credit (P/NC): Deadline to Submit Spring 2021 P/NC Form: May 19, 2021 at 11:59pm (EDT)
- \* (Web Form) To contact our offices, please visit the [myRUN Supportal](#)
- \* (Virtual-Zoom) myRUN One Stop Virtual Counter - [Register Here!](#)
- \* (In-Person) Appointments to visit the myRUN One Stop (For cash payment ONLY and for documentation that MUST be reviewed in-person per the Office of Financial Aid)
- \* COVID-19 RU-N Student Resources
- \* Connecting you to campus and off-campus financial resources
- \* Technology resources for students
- \* Supplemental Nutrition Assistance Program (SNAP)

1

You can click the link found under the announcements tab on the front page of myRUN

## STILL NEED HELP?

Do you have a question you can't find the answer to?

Email  
Contact Us

Call  
(973) 353-1766 x1

Text  
(973) 556-7779

2

You can "Contact Us" which can be found on the footer of every myRUN webpage.

# FERPA – Privacy of Student Records

- Family Educational Rights and Privacy Act (FERPA)
  - Federal law since 1974
  - Provides for confidentiality of student records
  - With only a few exceptions, your educational records may not be released without your consent
- **Please be cautious with information you give out**
  - **Do not share your RU ID, Net ID and password, Social Security Number (SSN) or other personal information with friends or family or via unsecure platforms.**
- Want to grant someone access to certain record information?
  - You can access this tool on the myGuest Dashboard which you can find by logging in to your myRutgers Portal at [my.rutgers.edu](https://my.rutgers.edu)
- For more information: **myRUN > My Grades & Records > Privacy of Students and FERPA**

Home / My Grades & Records

## MY GRADES & RECORDS

MY GRADES & RECORDS >

Interested in what your student record includes?  
Find out how to access that information.

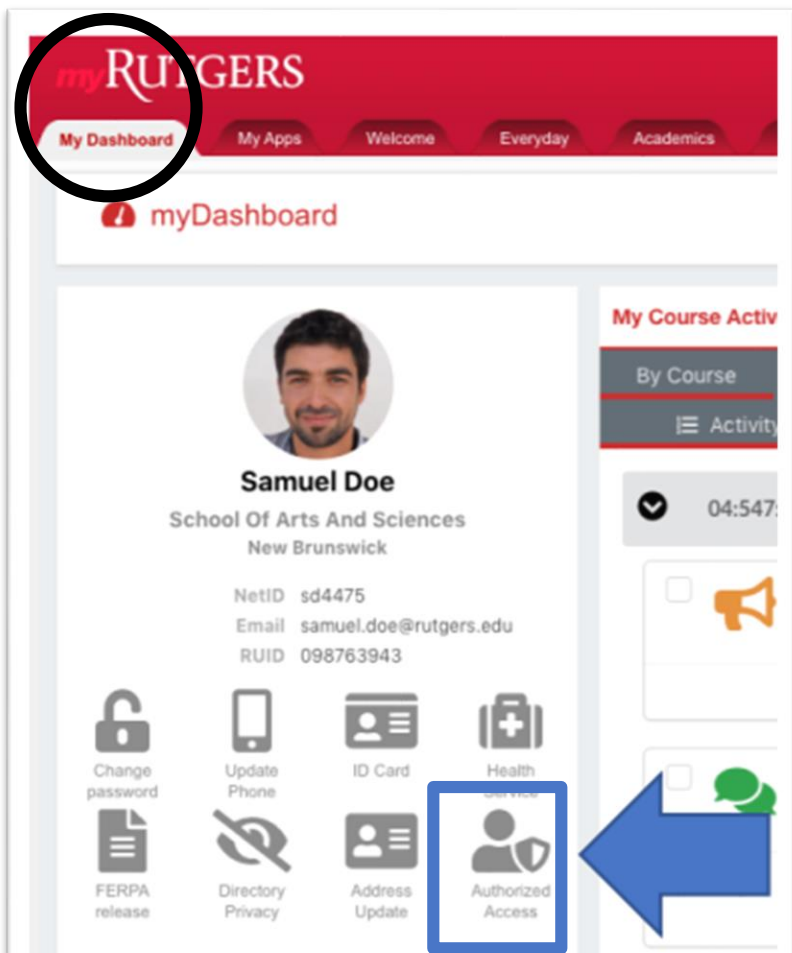
QUICK LINKS

- View Grades >
- Get a Transcript >
- How to Calculate Your GPA >

Find help understanding how you are doing in your classes and how to share that info with others.

- Transcript Request >  
Get your unofficial transcript, official transcript, or apostille
- Viewing Grades >  
Know when to access your grades and how to interpret them
- How to Calculate Your GPA >  
A quick way to figure out your GPA
- Grading Policies >  
Learn about incomplete grades, repeating courses, and the grade forgiveness policy
- Verifying Your Enrollment >  
Obtain verification for student loan deferment, employment, and more
- Personal Information >  
RU ID, Net ID, and address change info
- Privacy of Students and FERPA >**  
Understand our commitment to keeping your records private
- NJ Tuition Eligibility >

# myGuest Dashboard – Privacy of Student Records



You can access this tool on the myGuest Dashboard which you can find by logging in to your myRutgers Portal at [my.rutgers.edu](https://my.rutgers.edu)

- The myGuest Dashboard feature of the myRutgers Portal allows students to give parents, guardians, and third parties access to view content and services related to their experience at the university, such as class schedule, financial aid awards and term bill
- While the university is offering this service, access will not be granted without the students permission due to the protection of student rights under the Family Educational Rights and Privacy Act (FERPA)
- [Here are how-to guides and videos for students and authorized users](#)
- **Reminder: Please be cautious with information you give out**
  - **Do not share your RU ID, Net ID and password, Social Security Number (SSN) or other personal information with friends or family or via unsecure platforms**
- For more information: **myRUN > My Grades & Records > Privacy of Students and FERPA**

# RU Here?

RU Here pop-up takes place during fall + spring semesters and winter + summer sessions.

**Summer 2021 RU Here pop up 5/24/2021 – 6/4/2021**

**Fall 2021 RU Here pop-up go-live date - TBA - for ALL undergraduate students.**

Once you log in to any **RU website that requires Net ID and password login**, you will be presented with a pop-up window where you will be able to confirm your enrollment plans. You will either select the "Yes, I am attending..." option OR the "No, I am not attending" option, which will drop you from all your registered courses for that semester.

If you answer "yes...", you will also be asked to fill out the address in which you will be physically residing for the term. **This will NOT be used to update your permanent address.** This will be used for contact tracing and emergency purposes.

If you answer "no...", another pop-up will appear asking to "confirm your action." So, if you made a mistake, you can select "go back." If your intention was to select "no," then select "I am not attending."

# RU Here? – Cont'd

The Financial Responsibility Statement (FRS) is a mandatory agreement accepting financial obligations and responsibilities for attendance. **If you have a valid FRS on file, you will not be prompted to "Agree" to the terms of the FRS.**

**2**

**RUTGERS**

**ACTION REQUIRED**

You are required to take action on the following item(s) before you can proceed to any services that require your Rutgers credentials

**FINANCIAL RESPONSIBILITY STATEMENT(FRS) FOR THE FALL 2019 SEMESTER**

By registering for class(es), I acknowledge that I have read, understand, and agree to the terms and conditions of the Financial Responsibility Statement(FRS). I understand that I am agreeing to a legally binding contract to pay all tuition and fees assessed to my student account and all additional costs and expenses related to my enrollment at Rutgers University ("Rutgers"). These costs and expenses include, but are not limited to, housing, meal plans, flex dollars, health insurance and all other departmental or school costs processed through my student account.

To view the complete Financial Responsibility Statement(FRS), [click here](#).

Click Agree to accept the terms of the Financial Responsibility Statement(FRS).

**Reason(s) why you may not see this part of the pop-up is because you already accepted your Financial Responsibility Statement (FRS) upon either**

- Course registration through [webreg.rutgers.edu](http://webreg.rutgers.edu), **OR**
- Online term bill payment

Please do not log out of the system early. If you do not receive a message confirming completion of the process, then you have not reached the end of the process, and must start again.

**3**

**RUTGERS**

Thank you for completing the RUHere process.  
You can now login to the service you initiated or you will be redirected to the [myRutgers Portal](#) in 10 seconds

Links to campus web sites: [Camden](#), [Newark](#), [New Brunswick/Piscataway](#), [Rutgers University](#).  
For assistance, contact the Help Desks in: [Camden](#), [Newark](#), or [New Brunswick/Piscataway](#).

**4**

Please note that you will also receive a confirmation email that will be sent to your RU email account.

# Unable to see the RU Here pop-up?

Here are some reasons why you may not be able to see the RU Here pop-up

## 1. Logging in with RU ID # instead of Net ID

- A couple of our online web platforms provide you with the option to log in with either your 9-digit RU ID number or your Net ID and password. **Please make sure you are signing in with your Net ID and password.**

## 2. You need to disable the pop-up blocker

- Disabling your pop-up blocker will then allow the RU Here pop-up to appear when you log in with your Net ID and password

## 3. You are not yet registered for classes

- Students who are registered for classes for the semester in which they are looking to answer the RU Here pop-up should be able to get the pop-up. If you are not yet registered for classes. You won't see it.

## 4. The pop-up hasn't gone live yet

- The pop-up goes live around 5 days before classes start. This date differs between undergraduate, graduate and law school students. Exact dates have not been published yet, but you will be notified.
- Check back at <https://myrun.newark.rutgers.edu/ruhere> for updates on RU Here pop-up dates for fall 2021

# Student Accounting, Billing and Cashier Services

Website: <https://businessoffice.newark.rutgers.edu/>

Web Form: <https://go.rutgers.edu/myrunsupport/>

## Three areas of the office:

1. **Student Accounting** – term billing and account management
  2. **Cashiers** – payment processing
  3. **RU ID Card Service Center** – issue new or replacement cards
- 

## **Financial Responsibility Statement**

- Upon course registration through Webreg
- Upon online term bill payment

## **21-22 Tuition and Fees**

- The Rutgers Board of Governors will have a decision on the tuition and fees rates for the 2021-2022 academic year around mid-July, 2021.
- **You can access current tuition and fee rates here:** <https://studentabc.rutgers.edu/tuition-fees/tuition-fees-rates>

# Payment Plans

## Payment Plans

- The table below shows payment plan options:
  - Spring 2022 payment plans will be available at a later date.
- You can view a step-by-step payment plan sign-up guide (PDF) or a how-to sign-up video here: <https://studentabc.rutgers.edu/rutgers-tuition-payment-plans>

Semester	Last Day to enroll online	Required down payment	Number of payments	Months of payments
Summer	April 5	25%	4	April-July
	May 5	25%	3	May-July
	June 5	25%	2	June-July
<i>*Summer plans are now available</i>				
Fall	August 5	25%	3	August-October
	September 5	25%	2	September-October
	October 5	25%	1	October
<i>* Winter &amp; Spring 2022 enrollment dates will be made available at a later date.</i>				

## Tuition Protection Insurance Plan (GradGuard)

- Helps students and their families overcome the financial losses that may result from events which force students to withdraw from the semester due to a covered medical reason.
- For more info:** <https://studentabc.rutgers.edu/refunds/tuition-protection-plan-gradguard>

# Student Health Insurance

- Rutgers University requires full time and all F&J Rutgers visa sponsored students to waive or enroll in the Student Health Insurance Plan each semester. The Health Insurance premium is automatically added to the term bill every semester.
- **Student Health Insurance Premium is automatically added to the term bill every semester**
- **Students *must* wave or enroll online **each semester** (Fall and Spring) at [www.universityhealthplans.com](http://www.universityhealthplans.com)**
  - **Waiving?** If a student has comprehensive health insurance, they may complete the waiver form each semester *before* the deadline to get the premium removed from their term bill.
  - **Enrolling?** Paying the premium on the term bill is not enrolling. A student must complete the enrollment form each semester *before* the deadline to finalize the process.
- **Students should wait 3 business days** after registering for classes to complete the waiver or enrollment process
- **Must waive or enroll before the deadline.**
  - ~~Fall 2020 Deadline: September 15, 2020 | Fall 2020 Cost: \$942.00~~
    - ~~Coverage from 8/15/20 – 1/14/21~~
  - ~~Spring 2021 Deadline: February 3, 2021 | Spring 2021 Cost: \$1,305.00~~
    - ~~Coverage from 1/15/21 – 8/14/21~~

**2021-22 Student Health Insurance Deadlines and Costs will be available in mid-July.**

<https://riskmanagement.rutgers.edu/student-health-insurance>

# Accessing Your Term Bill

You can access your term bill by logging in with either your NetID or RU ID# at [finservices.rutgers.edu/otb](https://finservices.rutgers.edu/otb)

## Student Account Login Options

1

NetID Login \*

or

RUID Login

\* Required for Electronic Refund setup.

## RBHS Student Account Login

NetID Login

## Authorized User(s) Account Login

CommunityID Login

**Authorized user access** must be granted by the student after login to their myRutgers (<http://my.rutgers.edu/>) dashboard. Once granted access, the third party (parent/guardian/other) can visit [finservices.rutgers.edu/otb](https://finservices.rutgers.edu/otb)

## Choose Semester

View Student Account for

Summer - 2020

Continue

### Your Student

- You do not have a...
- Your Term Bill is du...
- Financial Holds \$0...
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accep...

3

### Outstanding Balance

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

Charges		Payments / Account Credits	
COMPUTER FEE	\$166.50	FIN AID DSUB OFFERED	\$1,732.00CR
PIRG	\$11.20	FIN AID DUNSB OFFERED	\$990.00CR
CAMPUS FEE	\$1,050.00	FIN AID XOEL OFFERED	\$7,500.00CR
SCHOOL FEE	\$89.50		
TUITION	\$6,122.00		
Tuition & Fees:	\$7,439.20		
Student Healthcare Plan	\$903.00		

**Total Charges:** \$8,342.20 **Total Payments:** \$10,222.00CR

Adjust Your Payment

RU BOOK ADVANCE FOR FINANCIAL AID STUDENTS IN NEWARK

### Payment Options

#### Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

#### Pay Online By Credit Card

MasterCard, Visa, American Express and Discover Card may be used to pay tuition and fees online. A service fee will be assessed to your credit card for this convenience. In-person credit card payments are no longer accepted by the Cashier's Offices at the University.

NOTE: Any payments made online will be reflected on your account within three to five business days.

# Understanding Your Term Bill – Overview

## Your Student Account Status

- You do not have balance due.
- Your Term Bill is due on 8/16/2018.
- Financial Holds \$0.00
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accepted on Thursday July 26, 2018 at 11:16 AM from usei

## Outstanding Balance help

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

Charges		Payments / Account Credits	
COMPUTER FEE	\$166.50	FIN AID DSUB OFFERED	\$1,732.00CR
PIRG	\$11.20	FIN AID DUNSB OFFERED	\$990.00CR
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SCHOOL FEE	\$89.50		
TUITION	\$6,122.00		
Tuition & Fees:	\$7,439.20		
Student Healthcare Plan	\$903.00		
<b>Total Charges:</b>	<b>\$8,342.20</b>	<b>Total Payments:</b>	<b>\$10,222.00CR</b>

[Adjust Your Payment](#)

## RU BOOK ADVANCE FOR FINANCIAL AID STUDENTS IN NEWARK

If you are a full-time student with a financial aid refund of greater than \$500, \$500 of your financial aid refund will be automatically transferred to a RU Book Advance Account for

## Payment Options

### Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

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NOTE: Any payments made online will be reflected on your account within three to five business days.

# Understanding Your Term Bill – Breakdown

1

## Your Student Account Status

- You do not have balance due.
- Your Term Bill is due on 8/16/2018.
- Financial Holds \$0.00
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accepted on Thursday July 26, 2018 at 11:16 AM from user

2

## Outstanding Balance

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

3

### Charges

COMPUTER FEE	\$166.50
PIRG	\$11.20
CAMPUS FEE	\$1,050.00
SCHOOL FEE	\$89.50
TUITION	\$6,122.00
Tuition & Fees:	\$7,439.20
Student Healthcare Plan	\$903.00

### Payments / Account Credits

FIN AID DSUB OFFERED	\$1,732.00CR
FIN AID DUNSB OFFERED	\$990.00CR
FIN AID XOEL OFFERED	\$7,500.00CR

<b>Total Charges:</b>	<b>\$8,342.20</b>	<b>Total Payments:</b>	<b>\$10,222.00CR</b>
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Adjust Your Payment

6

## RU BOOK ADVANCE SOCIAL AID STUDENTS IN NEWARK

If you are a full-time student with a financial aid refund of greater than \$500, \$500 of your financial aid refund will be automatically transferred to a RU Book Advance Account for

## Payment Options

5

### Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

### Pay Online By Credit Card

MasterCard, Visa, American Express and Discover Card may be used to pay tuition and fees online. A service fee will be assessed to your credit card for this convenience. In-person credit card payments are no longer accepted by the Cashier's Offices at the University.

NOTE: Any payments made online will be reflected on your account within three to five business days.

# Understanding Your Term Bill – Part 1

1

## Your Student Account Status

- You do not have balance due.
- Your Term Bill is due on 8/16/2018.
- Financial Holds \$0.00
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accepted on Thursday July 26, 2018 at 11:16 AM from use

**Student Account Status:** This shows an overview of your account, including your basic information, any amounts due, financial holds, academic credits and your financial responsibility statement acceptance status.

## Outstanding Balance

help

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

Charges		Payments / Account Credits	
COMPUTER FEE	\$166.50	FIN AID DSUB OFFERED	\$1,732.00CR
PIRG	\$11.20	FIN AID DUNSB OFFERED	\$990.00CR
CAMPUS FEE	\$1,050.00	FIN AID XOEL OFFERED	\$7,500.00CR
SCHOOL FEE	\$89.50		
TUITION	\$6,122.00		
Tuition & Fees:	\$7,439.20		
Student Healthcare Plan	\$903.00		

**Total Charges:** \$8,342.20    **Total Payments:** \$10,222.00CR

Adjust Your Payment

## RU BOOK ADVANCE FOR FINANCIAL AID STUDENTS IN NEWARK

If you are a full-time student with a financial aid refund of greater than \$500, \$500 of your financial aid refund will be automatically transferred to a RU Book Advance Account for

## Payment Options

### Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

### Pay Online By Credit Card

MasterCard, Visa, American Express and Discover Card may be used to pay tuition and fees online. A service fee will be assessed to your credit card for this convenience. In-person credit card payments are no longer accepted by the Cashier's Offices at the University.

NOTE: Any payments made online will be reflected on your account within three to five business days.

# Understanding Your Term Bill – Part 2

## Outstanding Balance:

This shows your total charges billed and any payments made. 'CR' stands for credit. A 'CR' in "total payments" represents any payment made including financial aid. A 'CR' in "Total Balance" means that a possible refund is due to you due to overpayment. An overpayment may include a financial aid credit or out-of-pocket payment.

2

### Outstanding Balance

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

## Payment Options

### Pay Online By Electronic Check

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned.

3

### Charges

COMPUTER FEE	\$166.50
PIRG	\$11.20
CAMPUS FEE	\$1,050.00
SCHOOL FEE	\$89.50
TUITION	\$6,122.00
Tuition & Fees:	\$7,439.20
Student Healthcare Plan	\$903.00
<b>Total Charges:</b>	<b>\$8,342.20</b>

### Payments / Account Credits

FIN AID DSUB OFFERED	\$1,732.00CR
FIN AID DUNSB OFFERED	\$990.00CR
FIN AID XOEL OFFERED	\$7,500.00CR
<b>Total Payments:</b>	<b>\$10,222.00CR</b>

**Payments/Account Credits:** This shows any payments made, financial aid and refunds. If the phrase "Financial Aid Offered" appears on your term bill, it means that the aid has not yet been disbursed or credited to your account. You should check with the Office of Financial Aid for information regarding missing documents or entrance interview requirements.

4

Adjust Your Payment

RU BOOK ADVANCE FOR FINANCIAL AID STUDENTS IN NEWARK

## Charges:

This shows your tuition charges and mandatory fees applied to your bill. These may also include other fees and (unpaid) prior year charges.

NOTE: Any payments made online will be reflected on your account within three to five business days.

# Understanding Your Term Bill – Part 3 (final)

**5** **Payment Options:** This shows the various payment options available to you. This includes, e-check, credit card and in person or by mail.

**6** **Adjust Your Payment**

**Your Student Account Status**

- You do not have balance due.
- Your Term Bill is due on 8/16/2018.
- Financial Holds \$0.00
- Term Billable Credit Hours 14.5
- Financial Responsibility Statement accepted on Thursday July 26, 2018 at 11:16 AM from use

**Outstanding Balance** [help](#)

Total Charges	\$8,342.20
Total Payments	\$10,222.00CR
<b>Total Balance:</b>	<b>\$1,879.80CR</b>

Charges		Payments / Account Credits	
COMPUTER FEE	\$166.50	FIN AID DSUB OFFERED	\$1,732.00CR
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SCHOOL FEE	\$89.50		
TUITION	\$6,122.00		
Tuition & Fees:	\$7,439.20		
Student Healthcare Plan	\$903.00		
<b>Total Charges:</b>	<b>\$8,342.20</b>	<b>Total Payments:</b>	<b>\$10,222.00CR</b>

[Adjust Your Payment](#)

RU BOOK ADVANCE FOR FINANCIAL AID STUDENTS IN NEWARK

**Payment Options**

**Pay Online By Electronic Check**

You may pay by e-check, which is an electronic withdrawal from your checking or savings bank account. No additional fee is charged for the e-check, unless the electronic payment is returned as unpaid from your bank to the university. If your e-check is returned as unpaid from the bank, a \$60.00 returned payment fee is assessed. The \$60 fee consists of a \$50 administrative fee and a \$10 returned check charge assessed by our payment processor when a payment fails. You may also be assessed additional late fees if you fail to make payment by the due date indicated on your student statement of account.

**Pay Online By Credit Card**

MasterCard, Visa, American Express and Discover Card may be used to pay tuition and fees online. A service fee will be assessed to your credit card for this convenience. In-person credit card payments are no longer accepted by the Cashier's Offices at the University.

NOTE: Any payments made online will be reflected on your account within three to five business days.

Here is where you can adjust your payment and continue to make payments with the available payment options (credit card or e-check).

# Payment Options

## Credit Cards **(online only)**

- A nonrefundable 2.7 percent service fee of the total amount paid is assessed by the credit card company.
- Visa, MasterCard, American Express, and Discover cards are accepted for online payments.

## Electronic Checks **(recommended)**

- E-check transactions are electronic withdrawals from either your checking or savings bank account.
- [Click to view](#) instructions for completing the e-check payment process via your online student account.

## Paper Checks, Money Orders and Cash

- During this time of remote operation, payments should be made through the mail. In-person cash payments at the Cashier's Office will be by appointment only.
- Personal checks are accepted through the mail. Indicate the student's name, telephone number, and RUID number on the front of the check.

## International Payments

- View our [International Payments page](#) to learn how to make payments from international banking institutions.

**More on payment options:** <https://studentabc.rutgers.edu/payment-options>

# Refunds

- Students may receive a refund based on financial aid, loan credits or overpayments to their term bill.
- For students who have financial aid, their aid will be applied to the term bill to cover the semester tuition and fee charges after completion of all the paperwork for the award package.
  - **If the financial aid award exceeds the balance due, students are entitled to receive a refund of the credit balance on their student account.**
- We recommend that students set up direct deposit to receive their refund on the first day of classes. Without direct deposit, refunds are available to students after the add/drop period if there is a credit balance on the account due to disbursed financial aid.
- **Refunds will be sent via direct deposit (recommended) or paper check by mail.**
- **Note:** All Parent PLUS loan credit balances that are refunded to the parent borrower will be mailed by paper check to the parent's address listed on the PLUS loan application.

For more on refunds

<https://studentabc.rutgers.edu/refund>

# Direct Deposit

- Rutgers University can electronically deposit student refunds directly into the checking or savings bank account provided.
- Student can set up direct deposit for their refunds online. Instructions for how to register for direct deposit can be found here: <https://studentabc.rutgers.edu/electronic-refunds>
- We encourage all students to sign up for direct deposit in order to receive refunds faster.
- **Note:** All Parent PLUS loan credit balances that are refunded to the parent borrower will be mailed by paper check to the parent's address listed on the PLUS loan application. **Please keep in mind that even if the student is signed up for direct deposit with the Parent's account information, PLUS refunds will still be sent to the Parent via paper check.**

## How to Set Up Direct Deposit

<https://studentabc.rutgers.edu/electronic-refunds>

# RU ID Card Service Center

- The RU ID card is the official photo identification card issued to faculty, staff, students, and guests on all Rutgers University campuses.
- RU ID cards will be issued by mail for all eligible **students** seeking a new or replacement ID card.
- Newly admitted first year and transfer students will have their RU ID card mailed to the address on record after attending their respective school's orientation session.
- To confirm or update your mailing address, students can log in at <https://personalinfo.rutgers.edu/>

**For more on RU ID cards**

<https://businessoffice.newark.rutgers.edu/ru-id-card>

# Personal Information – Net ID

- The university uses Net ID and a secure password as a sign-on identifier
- In order to access many of our electronic services, you need to [activate your Net ID](#)
- Set up and manage via <https://netid.rutgers.edu>
- **Please be cautious with information you give out**
  - **Do not share your RU ID, Net ID and password, Social Security Number (SSN) or other personal information with friends or family or via unsecure platforms.**
- For more information: **myRUN > My Grades & Records > Personal Information**

Home / My Grades & Records

## MY GRADES & RECORDS

Interested in what your student record includes?  
Find out how to access that information.

**QUICK LINKS**

- [View Grades >](#)
- [Get a Transcript >](#)
- [How to Calculate Your GPA >](#)

Find help understanding how you are doing in your classes and how to share that info with others.

- [Transcript Request >](#)  
Get your unofficial transcript, official transcript, or apostille
- [Viewing Grades >](#)  
Know when to access your grades and how to interpret them
- [How to Calculate Your GPA >](#)  
A quick way to figure out your GPA
- [Grading Policies >](#)  
Learn about incomplete grades, repeating courses, and the grade forgiveness policy
- [Verifying Your Enrollment >](#)  
Obtain verification for student loan deferment, and
- [Personal Information >](#)  
RUID, NetID, name change, and address change info
- [Privacy of Students and FERPA >](#)  
Understand our commitment to keeping your information private
- [NJ Tuition Eligibility >](#)

# Personal Information – RU ID Number

(aka student ID number)

- RU ID number is an identifier for all RU students
- Nine-digit number, using “00” in the 4<sup>th</sup> and 5<sup>th</sup> number positions (**XXX-00-XXXX**)
- **When contacting student service offices** (financial aid, student accounting, registrar, academic advisors) **make sure to include your RU ID number in your communication so that they can access your account information**
- You can easily find your RU ID number by logging into your “myRutgers” Portal at [my.rutgers.edu](https://my.rutgers.edu) using your *Net ID* and password
- For more information: **myRUN > My Grades & Records > Personal Information**

The screenshot shows the 'MY GRADES & RECORDS' page. On the left, there are quick links: 'View Grades >', 'Get a Transcript >', and 'How to Calculate Your GPA >'. The main content area features a grid of links. The 'Personal Information >' link is circled in green. Below the grid is a photo of students and a caption: 'Find help understanding how you are doing in your classes and how to share that info with others.'

Home / My Grades & Records

## MY GRADES & RECORDS

Interested in what your student record includes?  
Find out how to access that information.

### QUICK LINKS

- View Grades >
- Get a Transcript >
- How to Calculate Your GPA >

Transcript Request >  
Get your unofficial transcript, official transcript, or apostille

Viewing Grades >  
Know when to access your grades and how to interpret them

How to Calculate Your GPA >  
A quick way to figure out your GPA

Grading Policies >  
Learn about incomplete grades, repeating courses, and the grade forgiveness policy

Verifying Your Enrollment >  
Obtain verification for student loan deferment, need-based aid, and more

**Personal Information >**  
RUID, NetID, name change, and address change info

Privacy of Students and FERPA >  
Understand our commitment to keeping your information private

NJ Tuition Eligibility >

Find help understanding how you are doing in your classes and how to share that info with others.

# Personal Information – Scarletmail

(aka Rutgers email address)

- University emails are sent to your RU email account
- Students are responsible for checking their email
- [Step by Step instructions for setting up your Scarletmail](#)
- [You can forward your RU mail to another email address](#) (gmail, yahoo, etc.)
- **To help us protect the privacy of your information, email offices like financial aid, registrar, student accounting and your academic advisors using your RU email**
- For more information: **myRUN > My Grades & Records > Personal Information > Connect to Your Scarletmail**

Home / My Grades & Records

## MY GRADES & RECORDS

MY GRADES & RECORDS >

Interested in what your student record includes?  
Find out how to access that information.

QUICK LINKS

- View Grades >
- Get a Transcript >
- How to Calculate Your GPA >

Find help understanding how you are doing in your classes and how to share that info with others.

- Transcript Request >  
Get your unofficial transcript, official transcript, or apostille
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Know when to access your grades and how to interpret them
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- Verifying Your Enrollment >  
Obtain verification for student loan deferment, and
- Personal Information >**  
RUID, NetID, name change, and address change info
- Privacy of Students and FERPA >  
Understand our commitment to keeping your information private
- NJ Tuition Eligibility >

# myRUN One Stop Virtual Counter

- The my**RUN One Stop** has launched a *Virtual* One Stop Counter for students to access and speak directly to a staff member within the Offices of Financial Aid, Registrar and Student Accounting, Billing and Cashier Services.
- Students must register for a 30-minute time slot (spaces are limited) with their Net ID and password.
- **Monday/Wednesday:** 1pm-4pm | **Tuesday/Thursday:** 9am-12pm | **Friday:** *No Hours*

**Information on Virtual One Stop Counter dates and how-to register found here:**

**<https://myrun.newark.rutgers.edu/covid-office-hours>**

# Important Dates

<https://myrun.newark.rutgers.edu/important-dates>

Date	Important Item
TBA	Term Bill Due Date(s)
TBA	<b>RU HERE</b> goes live for ALL <b>undergraduate</b> students
January 15, 2022	Rutgers priority deadline for '22-'23 FAFSA
September 1, 2021	Fall 2021 semester begins
September 1, 2021	Add/Drop Begins
September 8, 2021	Last Day to Drop
September 9, 2021	Last Day to Add
TBA	<b>DEADLINE</b> to complete <b>RU HERE</b> (ALL STUDENTS)
TBA	Students who have not completed <b>RU HERE</b> by the deadline will be <b>deregistered by noon</b>
TBA	Spring 2022 registration
December 16, 2021	Fall 2021 exams begin