Academic Advising Syllabus

Newark Location: Ackerson Hall, Room 221
New Brunswick Location: 110 Paterson, Room 213 & 215
Email: advising@sn.rutgers.edu
Website: https://sites.rutgers.edu/sn-advising

Mission
The Advising Center serves as a pillar of support to guide students through their academic journey. Through partnerships with their advisor; students will learn the skills to navigate the complexities of a rigorous nursing program. Advising is an integral part of the student experience and facilitates your path to becoming a future nursing leader.

Overview
Academic Advising is the on-going process throughout college of clarifying and re-evaluating academic goals and plans. It helps you to examine your personal, educational, and career goals, and understand how your courses fit into your goals for the future. Most importantly, it requires active participation between advisor and student.

How Do I Contact an Advisor?

Schedule an Appointment
Advisors are available during office hours Monday-Friday 8:30AM-4:30PM. Visit the website to schedule an appointment with an advisor.

Newark: run4success.campus.eab.com/
New Brunswick: rutgers.campus.eab.com/

Walk-in Advising Hours
Walk-in hours are available for students to stop by for quick 5-10 minute questions. During the academic year, walk-in advising is available on Wednesdays 10am to 3pm. Please note that drop-in hours may change during registration and school breaks. Be sure to check our website for current hours.

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General Questions
Email us at advising@sn.rutgers.edu and an advisor will reach out to you

Student Outcomes
- Understand Rutgers General Education requirements and School of Nursing curriculum
- Identify, clarify, and articulate your personal, educational, and career values and goals
- Identify your strengths and areas of improvement
- Explore campus resources that help you reach your goals
- Understand the Rutgers academic policies and procedures
### Advisor Role:
- listen and guide, challenge and support

- Be available through scheduled appointments, drop-in hours, group advising sessions, and emails during regular business hours.
- Assist with course planning and Listen, ask questions & respect you as an individual.
- Help you develop, clarify, & modify academic goals.
- Refer students to campus resources, activities, and opportunities.
- Discuss your academic performance and its impact on your future goals. Clarify policies and procedures.
- Adhere to confidentiality guidelines as outlined in the Family Educational Rights and Privacy Act (FERPA).

### Student Role:
- learn and grow, take responsibility

- Be aware of important dates & deadlines.
- Attend mandatory advising and schedule regular advising meetings to maintain academic success.
- Review academic progress, and come to meetings prepared with questions.
- Be prepared, ask questions, and be accountable. Respect your advisor as a professional who has your best interest in mind.
- Take responsibility for your academic performance and accept the challenges that college courses provide.
- Keep open lines of communication. Share problems & concerns.

## Resources

**Counseling Center**
counseling.newark.rutgers.edu/

**Counseling, Alcohol and Other Drug Assistance Program & Psychiatric Services (CAPS)**
http://health.rutgers.edu/medical-counseling-services/counseling/

**Degree Navigator**
nbdn.rutgers.edu/

**Disability Services**
ods.rutgers.edu/

**Final Exam Schedule**
finalexams.rutgers.edu/

**Office of Financial Aid**
financialaid.rutgers.edu/

**Career Development**
nursing.rutgers.edu/students/career-development/

**Catalog & Academic Policies**
nursing.rutgers.edu/students/catalog/

**Student Forms**
nursing.rutgers.edu/students/forms/

**Schedules and Registration**
nursing.rutgers.edu/students/schedules-registration/

**University Academic Calendar**
scheduling.rutgers.edu/scheduling/academic-calendar

**Health Sciences Libraries**
libraries.rutgers.edu/health_sciences

**Clinical Clearance**
nursing.rutgers.edu/students/clinical/

**Office of Student Services**
nursing.rutgers.edu/student-services/