



SCHOOL OF NURSING POLICY

Policy Name: Undergraduate Academic Advisement

Approval Authority: Academic Administration and Senior Associate Dean for Administration and Student Services

Responsible Executive: Executive Vice Dean and Senior Associate Dean for Administration and Student Services

Responsible Office: Academic Administration and Department of Student Services Operations

Adopted: 9/28/2015

1. **Policy Statement:** Academic advising assists students with recognizing and achieving their educational goals, developing an academic plan to meet their educational and professional goals and understanding and interpreting the requirements and academic options within the School of Nursing. This policy identifies who serves as academic advisors for students in all School of Nursing undergraduate programs.

2. **Who Should Read this Policy:** All School of Nursing undergraduate students.

3. **Policy**

4-Year Generic Students

The Department of Student Services Operations provides academic advisement for undergraduate freshmen and sophomore students. The main objective of Student Services Operations is to assist students to successfully progress through their general education and pre-requisites courses for the nursing major. Students attend advisement sessions each semester prior to the registration period. Advisement sessions are announced in advance. Upon entering junior year, select nursing faculty provide academic advisement to assist students to successfully progress through the nursing major. They are also available to assist students with direction to reach their individual career goals.

Second Degree Program Students

Accelerated students are administratively registered through the School of Nursing. Accelerated students are assigned academic advisors shortly after being admitted to the program. Students should communicate with their academic advisor and/or the program director of the Accelerated Program with any academic questions. They are also available to assist students with direction to reach their individual career goals.

RN to BS Students

The co-directors for the RN to BS program serve as the academic advisors. RN students will be assigned an advisor shortly upon admission to the program. Students should contact their academic advisor prior to course registration for any academic questions or guidance to ensure successful program completion

School Nurse Students

The director for the School Nurse program serves as the academic advisor for enrolled students. Students should contact the program director prior to course registration for any academic questions or guidance to ensure successful program completion