

Appendix 12: DNP Project Proposal Evaluation Form

Proposal Approval Form

All DNP Projects require formal presentation to the DNP Team. After the presentation, the DNP Team will complete this form. A copy of the form must be uploaded into the electronic drop box located in *DNP Project Checklist [learning management systems (LMS)]*. Students and DNP Team Members should also keep a copy for their records. **Level 3 or higher is required on all components.**

Full Title of DNP Project _____

Name of Team Members

Student(s) _____

DNP Chair _____

DNP Team Member _____

DNP Team Member _____

DNP Team Member _____

Date of Presentation _____

Component	1 Very Poorly	2 Poorly	3 Good	4 Very Good	5 Excellent	Comments
Cover Page, Table of Contents, Abstract (< 250 words), and general formatting meet APA requirements and RUSN instructions						
Introduction: Basic overview of project and describes the contribution it will make to change practice and impact outcomes .						

Component	1 Very Poorly	2 Poorly	3 Good	4 Very Good	5 Excellent	Comments
<p>Background & Significance: The problem or gap is clearly identified. Description of the problem/gap includes, the population affected, what is currently happening, why the audience should care, what we currently know, and what we need to find out is articulated.</p> <p>The significance is explained in detail to include the impact/status of the problem/gap on population, cost, policy, education, healthcare systems, and beyond.</p>						
<p>Needs Assessment: The need, feasibility, and resources available are discussed. Congruence of the project to the organization's mission is evident. The student describes logically the contextual/organizational environment. Discusses previous attempts or possible solutions to the problem based on evidence and experience.</p> <p>Was a specific process used? Ex: SWOT, Community Assessment, etc. Describe:</p>						
<p>Problem/Purpose Statement: Problem/Purpose is clearly stated and summarized. Scope of project is realistic and appropriate to DNP Scholarship.</p>						
<p>Clinical Question: The student frames an answerable clinical question related to the problem/practice gap.</p>						
<p>Aims & Objectives: All aims are supported by objectives that are specific, measurable, achievable, realistic, and time-bound.</p>						

Component	1 Very Poorly	2 Poorly	3 Good	4 Very Good	5 Excellent	Comments
<p>Review of Literature: Directly relates to answering the posed Clinical Question. Databases used, key terms, and search strategy are described. Evidence is appraised and synthesized into an Evidence Table using the instructions by Dearholt & Dang (2012).</p> <p>The student articulates a written summary of the findings and does not simply regurgitate information.</p>						
<p>Theory/Framework: The theory/framework for the project is described and applicable to operationalizing the project. A concept map is presented.</p>						
<p>Methodology: The overall design of the project correlates to the Aims & Objectives. The student clearly communicates the: Setting, Study Population, and Recruitment Strategy. The consent Procedure, Risk/Harms to Participants, and Cost/Compensation for Participants.</p> <p>The study intervention(s) is/are described in detail. Progress Indicators/Outcomes to be measured are relevant to the project. Tools/Instruments are appropriate.</p> <p>A project timeline and budget/resource list is presented.</p>						
<p>Evaluation Plan: An evaluation plan for the DNP Project Process is included.</p> <p>Evaluation measures, tools, instruments, and measures match the Aims/Objectives and Project Type.</p>						
<p>IRB: All Rutgers IRB requirements are meet.</p>						

The project is suitable for IRB submission. All organizational IRB requirements are met.						
Letter of Cooperation is included.						
Formal Presentation of DNP Project: Presentation is presented on Rutgers-School templated slides and includes all relevant aspects of the project. The student's appearance and presentation skills meet doctoral expectations.						
Turn-It-In Originality Report is included.						

Comments _____

Describe Corrective Actions if Revisions Required _____
(Use additional paper if necessary)

Select the Outcome of the presentation:

Approved as presented Approved with minor revisions Reject proposal

Student Signature _____

DNP Chair Signature _____

DNP Team Member Signature _____

DNP Team Member Signature _____

Date _____

UPLOAD signed form into the *DNP Project Checklist (LMS)*.