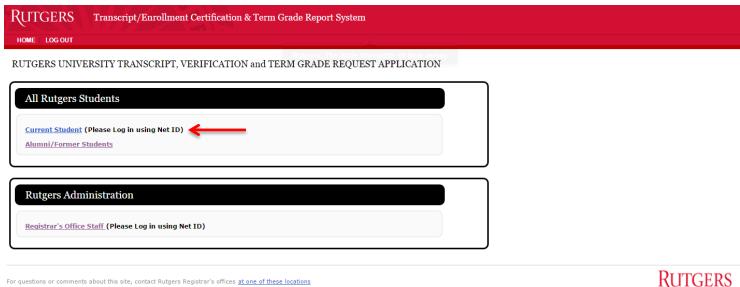
RBHS Current Students Transcript Request Process

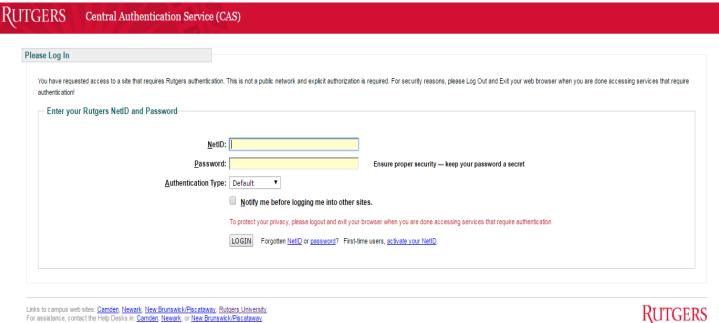
Step 1: Select Current Students



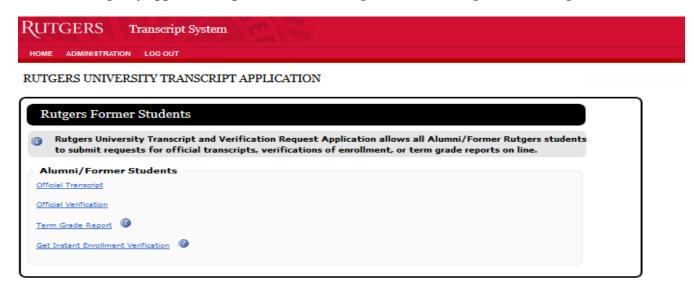
For questions or comments about this site, contact Rutgers Registrar's offices <u>at one of these locations</u>
Or the Rutgers Biomedical and Health Sciences (formerly UMDNJ) <u>at one of these locations</u> © 2016 Rutgers, The State University of New Jersey, All rights reserved.



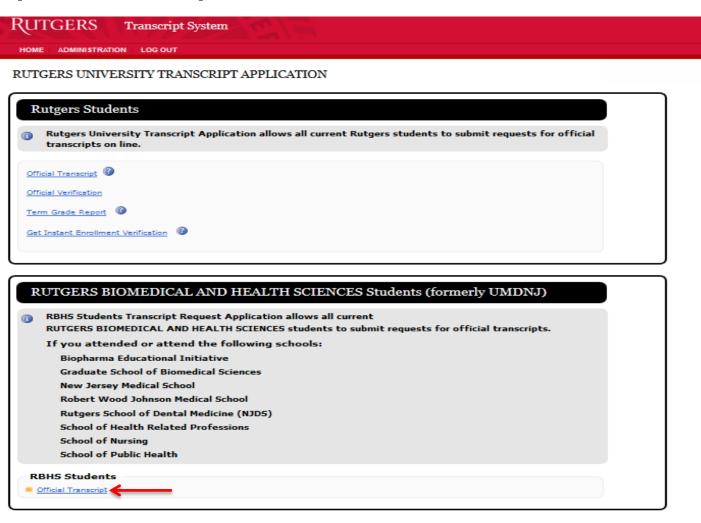
Step 2: Type in NetID and Password and select "LOGIN"



If the following only appears then please contact the registrar's office: registrar@sn.rutges.edu or 973-972-5531

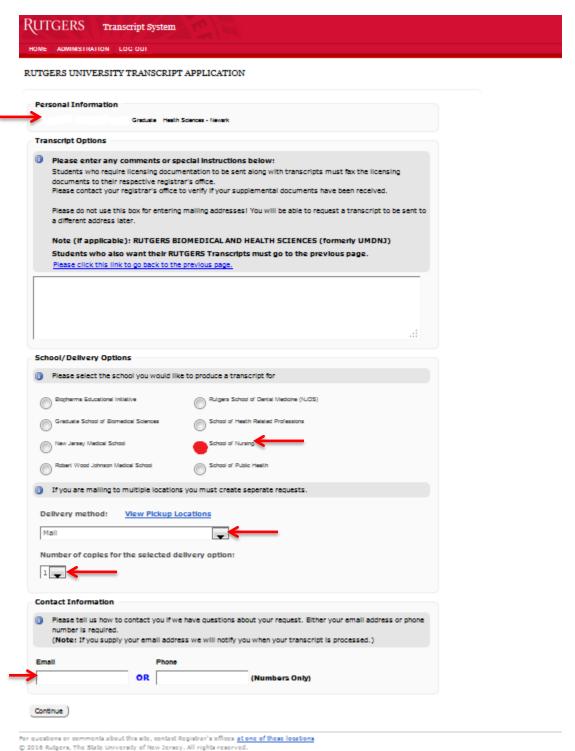


Step 3: Select "Official Transcript" in the RBHS Students section



Step 4:

- Your name and School will appear in the Personal Information section
- Select the "School of Nursing"
- Select the "Delivery Method": Mail or Pick Up
- Select the number of copies
- Provide your E-mail or Phone for communication/confirmation when your request is processed. E-mail is preferred



3

Step 5:

If you selected the mail option in the "Delivery Method" then the option below will appear. Fill in the mailing address

RUTGERS	Transcript System
HOME ADMINISTRA	TION LOG OUT

TRANSCRIPT REQUEST: MAILING ADDRESS

Personal Information		
	Graduate Health Science	oes - Newark
Mailing Address		
* Name		
* Address1		
		Ex. 123 Ocean Ave
Address2		
		Ex. Suite 1F Apt 2G
* City, State Zip		
* Required		
Enter)		

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Step 6: The confirmation will be provided below with the mailing address



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Step 7:

If you selected the Pick Up option in the "Delivery Method" then the option below will appear with your name and in the Delivered Option the School of Nurisng will be stated.

The transcript can be picked up at the Office of the Registrar during office hours (M-F 8:30A.M to 5P.M.) once you receive the e-mail with confirmation that the request was processed.

Office of the Registrar School of Nursing Rutgers, The State University of New Jersey 65 Bergen Street, SSB 618 Newark, NJ 07107





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